

RECOVERY HOUSING RFP SCORESHEET

Applicant Name: _____

When evaluating any application for behavioral health program(s) and/or services, the Butler County Mental Health and Addiction Recovery Services Board will consider the cost effectiveness of the services-including cost per individual served & use of existing resources, service quality and the continuity of care to address diverse client service needs. The Board will also consider the responsiveness of the proposal to the description of the required program/service elements, applicant requirements and how the proposal will bring innovative approaches, and evidence based treatment models to Recovery Housing. The Board will consider the applicant’s past contracts with the Board and the applicant’s past performance and compliance with contract requirements.

A maximum point value has been added to each area. Please record your total point value in the “score” column, based on your review of the response to each area. The more favorable the reviewer’s opinion, the greater the number of points should be awarded for each scored item, with 0 being the lowest score. Please record your comments for each area in this section in the “comments” column.

Section 1 :	Score	Comments
<p>Coversheet (A) The applicant has provided all requested contact information and provided certification information through appropriate accrediting organizations, if applicable.</p>	(5 points)	
<p>Abstract (B) The applicant demonstrates how the proposed program will meet the objectives outlined in the RFP.</p> <p>The applicant identifies the Recovery Housing Level proposed, the bed capacity of the program, and provides sufficient explanation for future planning and operation of program.</p>	(10 points)	
<p>A maximum point value of 15 points has been assigned to Section 1.</p>		
<p><u>TOTAL SCORE FOR THIS SECTION</u></p>		

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Section 2:	Score	Comments
<p>Customer (C-i) The applicant identifies the specific target population to be served by the proposed program, including any admission and exclusionary criteria.</p> <p>The applicant does not exclude individuals on Medication Assisted Treatment and identifies any requirements or limitations, if applicable.</p>	(5 points)	
<p>Service (C-ii) The components of the proposed Recovery Housing program are outlined specifically.</p> <p>The key features of the proposed program show a comparative advantage for the behavioral health system and the clients served.</p> <p>The components of the program demonstrate how the applicant will utilize best practice approaches that best suit the needs of the target population.</p> <p>Quality and continuity of care will be assured for the clients/customers.</p>	(15 points)	
<p>Performance Targets/Outcomes (C-iii) Specific client-focused performance targets and outcomes measures are defined within the application, including key elements to improve outcomes for the target population served, and is achievable.</p>	(10 points)	

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<p>Customer Satisfaction (C-iv) The plan to monitor satisfaction of the client and referral sources is defined within the application, including key elements to improve satisfaction of stakeholders, and is achievable.</p> <p>The process to continuously improve service delivery is defined and appears to be effective.</p>	<p>(5 points)</p>	
<p>Structure/Operation/Staffing (C-v) The applicant demonstrates how the program will meet the Quality Housing Criteria as established by OMHAS and provides the staffing/organization chart for the program.</p> <p>Qualified staff are providing appropriate levels of services as indicated in the proposal, if applicable.</p>	<p>(10 points)</p>	
<p>Collaboration & Partnerships (C-vi) The applicant describes the networking capabilities of the program and the defined strategies appear to be effective.</p>	<p>(5 points)</p>	
<p>Organizational Supports (C-vii) The description of the organizational support for the proposed program will positively contribute toward achieving the intended outcome.</p>	<p>(5 points)</p>	

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<p>Implementation & Timeline (C-viii) Timeline for the implementation is feasible and will add value to the behavioral health system and target population served.</p> <p>Appropriate considerations have been given to location selection, zoning, capital expense needs, and other start-up factors.</p> <p>The applicant appropriately addresses barriers within the timeline.</p>	<p>(15 points)</p>	
<p>A maximum point value of 70 points has been assigned to Section 2.</p>		
<p><u>TOTAL SCORE FOR THIS SECTION</u></p>		
<p>Section 3:</p>		
<p>Accountability (C-ix) The applicant has demonstrated past performance and compliance with certifying/accrediting organizations and the BCMHARS Board, if applicable.</p>	<p>Score: (10 points)</p>	<p>Comments</p>
<p>A maximum point value of 10 points has been assigned to Section 3.</p>		
<p><u>TOTAL SCORE FOR THIS SECTION</u></p>		

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Section 4:	Score:	Comments
<p>Budget (D) The proposed budget contains all required forms and supplemental documentation.</p> <p>The proposed budget is consistent with the program proposal and demonstrates the intent of the RFP.</p> <p>The described program is cost effective.</p> <p>The applicant addresses operational costs and outlines other sources of revenue.</p> <p>The applicant indicates a diverse revenue stream for the program.</p>	(25 points)	
<p>A maximum point value of 25 points has been assigned to Section 4.</p>		
<p><u>TOTAL SCORE FOR THIS SECTION</u></p>		

FINAL SCORE:

Section 1 = _____

Section 2 = _____

Section 3 = _____

Section 4 = _____

Total Score = _____

Reviewer's Signature: _____

Reviewer's Name (Printed): _____

Date: _____