



**Butler County
Mental Health & Addiction
Recovery Services Board**

**Board Meeting
November 18, 2015**

The Butler County Mental and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, November 18, 2015, at 6:00 PM at the Board offices located at 5963 Boymel Drive in Fairfield, Ohio.

1. CALL TO ORDER

Board President Vivian Crooks called the meeting to order.

A. ROLL CALL

Upon call of the roll the following Board members were present: Vivian Crooks, Barbara Desmond, Christine Hacker, Benjamin Heroux, Patricia Irwin, Wayne Mays, Dr. Cricket Meehan, Marianne Niese, Rev. Gary Smith, Debbie Stanton, David Swigonski, Lonnie Tucker and Dr. Kenneth Willman.

Board members not present were: Laura Amriott, Esq., Jennifer Carter, Pat Deis-Gleeson, Rev. John Guliano,, and Dr. Theodore Hunter.

Staff members present at the meeting were: Scott Rasmus, PhD, LPCC-S, IMFT; Scott Fourman, MS, LPCC-S, Marion Rhodus, MPA; Cassandra Kiesey, Esq.; Julie Payton, LISW-S, LICDC-CS, OCPSII; and Amber Reckner.

B. RECOGNITION OF GUESTS

Guests present at the meeting were: Deanna Proctor, Chief Executive Officer for Access Counseling Services; Debra Cotter, Clinical Director for Access Counseling Services; Bill Staler, Chief Executive Officer for LifeSpan, Inc.; Hal Hollingsworth, Chief Operations Officer for Transitional Living, Inc.; Sharon Bartels, Chief Administrative Officer for Transitional Living, Inc.; Katherine A. Becker, Chief Executive Officer for Transitional Living, Inc.; Lauren Marsh, Director of the Butler County Coalition; Eric Cummins, Chief Executive Officer for St. Joseph Orphanage; Brian Wlodarczyk, Director for Catholic Charities Southwestern Ohio; Sherrie Bluester, Executive Director for the YWCA of Hamilton, Ohio; Jason Maurath, Assistant Vice President for Community Behavioral Health; Jennifer McMonigle, director of Adult Services from St. Aloysius; and Dr. Maria Espinola from Compass Point Counseling.

C. AGENDA REVIEW

-No changes.

D. PUBLIC COMMENTS: AGENDA

-None.

2. BOARD COMMUNICATIONS/ANNOUNCEMENTS

Dr. Rasmus provided his Executive Director report to the Board. He presented a Journal News article from 11/10/15 announcing that the 1.0 mental health renewal levy will be on the March 15, 2016 Primary Election ballot.

Board members received a copy of the Bylaws section describing the Board Member attendance requirement. Board members were recognized for their involvement and service to the community.

Dr. Rasmus provided an update on the Needs Assessment and Strategic Plan. The comprehensive process with meeting with stakeholders and constituents has started and the Plan is anticipated to be completed by the January 20, 2016 Board meeting.

Dr. Rasmus discussed the importance of building a better relationship between local business, the Board and the mental health and addiction recovery systems of care. Many business HR departments and business oriented groups could benefit from mental health and addiction recovery education opportunities and local services provided throughout the county.

Finally, Board members were provided a one page document on Connecting the Triple Aim and Recovery-Oriented Systems of Care.

3. BOARD MINUTES

A. BC MHARS Board Meeting Minutes October 21, 2015

B. Executive Committee Meeting Minutes October 21, 2015

Ms. Stanton motioned and Ms. Hacker seconded to approve the BC MHARS Meeting Minutes of October 21, 2015. The vote carried the motion.

Ms. Desmond motioned and Mr. Mays seconded to approve the Executive Committee Meeting minutes of October 21, 2015. The vote carried the motion.

4. ADDICTION RECOVERY SERVICES COMMITTEE

A. ARS Committee Meeting Minutes November 10, 2015

Mr. Mays moved to approve the ARS Committee Meeting Minutes for November 10, 2015. Mr. Swigonski seconded the motion. The vote carried the motion.

B. Criminal Justice and Behavioral Health Linkage Grant Award

The Criminal Justice and Behavioral Health Linkage Grant funds, if accepted by the Board, will be utilized to expand existing mental health and addiction recovery programming in the Butler County Jail. There will be a new intensive outpatient addiction service added for adult women in the jail that has a trauma informed treatment component. There will be integrated screening for co-occurring mental health and substance abuse disorders. It is the recommendation of the Addiction Recovery Services and Mental Health Program Committees to accept the Criminal Justice and Behavioral Health Linkage Grant Award. \$75,000 of the grant will be awarded to Transitional Living, Inc. and \$75,000 to Community Behavioral Health.

Mr. Tucker moved to accept the Criminal Justice and Behavioral Health Linkage Grant Award with \$75,000 going to Transitional Living, Inc. and \$75,000 going to Community Behavioral Health. Mr. Heroux seconded the motion. The vote carried the motion.

C. Issue 3 Debriefing

The Addiction Recovery Services Committee discussed the defeat of the marijuana legalization issue and discussed opportunities to educate the community. It is anticipated that the legalization of marijuana will continue to be brought before voters until it is passed in the state of Ohio.

D. Business Plan Model Update

Committee members provided feedback to Ms. Payton on the development and content of the Business Plan to address the opiate epidemic in Butler County. Additional drafts will be brought before the Committee to review. It is anticipated the Business Plan will be ready for the Board’s final approval at the beginning of the calendar year.

E. ROSC Assessment – Top 5 Questions

Committee members were interested in determining what the top issues were in the ROSC assessment and found little overlaps in the selections. The majority of the Committee members agreed that the topics of Promoting Healthy, Safe and Drug-Free Communities, Focusing on Clients and Families, and Continuum of Care were top priorities.

F. Strategic Plan SWOT & Gap Analysis

Dr. Rasmus asked for the Committee to provide feedback regarding strengths, weaknesses, opportunities, threats, and system gaps of the Butler County Mental Health and Addiction Recovery Services Board and the community mental health and addiction recovery system of care. These responses will be compiled as part of the Board’s Needs Assessment in the Strategic Plan.

G. Next ARS Committee Meeting

The next meeting of the Addiction Recovery Services Committee is Tuesday, December 8 from 3:00 – 4:30 PM. Other individuals are welcome to attend these public meetings even if they are not on the Committee.

4. MENTAL HEALTH PROGRAM COMMITTEE

A. MH Program Committee Meeting Minutes November 10, 2015

Dr. Willman motioned and Ms. Desmond seconded to approve the MH Program Committee Meeting minutes of November 10, 2015. The vote carried the motion.

B. Butler Behavioral Health Services Crisis Team Presentation

Butler Behavioral Health Services provided a presentation on the Mobile Crisis Team and Crisis Intervention services. Addiction Recovery Services and Mental Health Programming Committee members were given the opportunity to ask questions about these important Board-funded county-wide services.

C. State Hospital Update

October’s bed day usage at the state hospital was 6 civil beds and 15 forensic beds. For FY 2016, the Board is budgeted for 6 civil beds and 12 forensic beds. Year to date average is 5.5 civil beds and 15.5 forensic beds. Mr. Fourman continues to attend meetings with ODMHAS and statewide there are ongoing issues with overutilization of state hospital beds. The state had hoped that the elevation and expansion of Medicaid would have local hospitals covering more psychiatric patients, but this has not been the case. Many local hospitals either do not have psychiatric units or are limiting the length of stay for patients who end up being transferred to the state hospital. In many of the rural areas of the state, the state hospital is the only psychiatric facility in the area.

D. Mental Health and Violence Position Statement

Dr. Rasmus provided the Mental Health Committee members a first draft of the Mental Illness and Violence Position statement. Committee members made wording adjustments which Dr. Rasmus will incorporate and present at the next Committee meeting for review.

E. Strategic Plan SWOT and Gap Analysis

Dr. Rasmus asked for the Mental Health Programming Committee to provide feedback regarding the strengths, weaknesses, opportunities, threats, and system gaps of the Butler County Mental Health and Addiction Recovery Services Board and the community mental health and addiction recovery system of care. These responses will be compiled as part of the Board’s Needs Assessment in the Strategic Plan.

F. ROSC Assessment- Top 3 Issues

In the interest of time, the Committee decided to discuss this in a future meeting.

G. Next MH Program Committee Meeting

The next meeting of the Mental Health Program Committee is Tuesday, December 8 from 4:30 – 5:30 PM. The primary purpose of this meeting will be to discuss the amended Position Statement on Violence and Mental Illness. Other individuals are welcome to attend these public meetings even if they are not on the Committee.

5. NEW BUSINESS

A. Levy Update

Dr. Rasmus briefly provided an update on the 1.0 mental health renewal levy that will be on the March 15, 2016 primary election ballot. He noted that everything is going well according to the anticipated timeline. More information and activity will unfold after the first of the year. At the present, the PAC budget is beginning to be funded by system stakeholders and supporters.

B. Waiting List Update

Dr. Rasmus presented an updated report on the Service Provider Waiting List Data. The Board has been receiving waiting list data from mental health provider agencies since April 25, 2011. The data being tracked is the number of days from initial client contact to the first available assessment appointment. The annual data summary:

- Year one – averaging 22 days over the system.
- Year two – averaging 19 days
- Year three -averaging 16 days
- Years four & five – averaging 7 days

It was noted that as of July 1, 2015, the data provided from ADAS providers has been incorporated into this chart. Discussion followed about certain providers having higher waiting lists than others. Many times, this is due to staff vacancies and the inability to provide capacity for the demand. For example, Catholic Charities of Southwestern Ohio have several people on their waiting list because they are waiting for a bilingual therapist.

C. PR Update

Dr. Rasmus and Ms. Reckner provided an update on the PR activities being done. Ms. Reckner requested anyone with an idea for participation in a community event to please contact her with the details.

D. Hotline Premium Call Center/Missed Calls Reporting

Dr. Rasmus presented a proposal to provide St. Aloysius with a premium call center package to enhance the oversight and report capabilities of the crisis hotline. This package would allow the Agency and Board to determine any missed calls for the hotline.

Ms. Hacker moved to approve allocating \$1,419.60 for the purpose of allowing St. Aloysius to purchase a premium call center package so that missed crisis calls can be tracked and reported. The ongoing annual cost to the Board will be \$1,263.60 after the initial year. Ms. Desmond seconded the motion. The vote carried the motion.

E. Annual Board Training

It is a requirement for Board members to attend at least one training each year that is not a regularly scheduled Board meeting. Ms. Cheri Walter, Chief Executive Officer for the Ohio Association for County Behavioral Health Authorities, will be invited to speak to the Board to provide an update on the “State of the State” and ethics training for Board members. Dr. Rasmus requested suggestions from the Board as to when to schedule the Annual Board Training. Board members suggested either Tuesday, February 9, 2016 or Tuesday, March 8, 2016 from 6:00 PM – 8:00 PM. Dr. Rasmus will check with Ms. Walter’s availability and will report to the Board what date was selected.

F. September Monthly Financial Report

Mr. Rhodus presented the September monthly financial report to the Board. Board members reviewed revenues and expenses for the first quarter of FY 2016.

Ms. Irwin moved to approve the September Monthly Financial Report. Mr. Heroux seconded the motion. The vote carried the motion.

G. Affirmative Action Plan for the BCMhARS Board

It is a Culture of Quality certification requirement for the Board to have an up-to-date and comprehensive Affirmative Action Plan. It is also a requirement to receive state and federal funds. Evans and Associates’ prepared the Affirmative Action Plan for the Mental Health Board in the past and have submitted a proposal to develop one for the Butler County Mental Health and Addiction Recovery Services Board.

Mr. Heroux moved to approve Evans and Associates’ proposal to develop an Affirmative Action Plan for the BCMhARS Board. The initial plan cost is \$1,500 and will be \$500 per year to update the information. Ms. Desmond seconded the motion. The vote carried the motion.

H. Dean Langevin Contract

Dean Langevin is dissolving his business, Audio Visual Impact, by the end of the calendar year. Mr. Langevin currently serves as the Board’s levy consultant. Board staff developed a new contract so the Board can continue to pay Mr. Langevin directly for his consultation services until the end of the fiscal year.

Mr. Swigonski moved to approve the FY 2016 contract with Dean Langevin for \$17,562.50. Ms. Hacker seconded the motion. The vote carried the motion.

I. Community First Pharmacy Narcan Grant

Community First Pharmacy has been approved to dispense naloxone (Narcan) without a prescription. Board members were asked to consider up to a \$5,000 grant to allow individuals without insurance or the ability to pay to have access to this important medication that reverses potentially fatal opiate overdoses.

Mr. Tucker moved to approve the \$5,000 Grant to Community First Pharmacy for the purposes of providing funding for the medication naloxone (Narcan) used to reverse potentially fatal opiate overdoses for individuals who do not have insurance or ability to pay for naloxone. Ms. Stanton seconded the motion. The vote carried the motion.

J. Voucher Approval:

10/7/15, 10/14/15, 10/15/15, 10/20/15, 10/22/15, 10/23/15, 10/26/15, 10/27/15, 10/28/15, 11/2/15, 11/3/15, 11/4/15

Payments made by Butler County by Direct Deduction for ADAS and MH Funds:
October, 2015

Mr. Tucker moved to approve the above listed vouchers and payments made by Butler County by Direct Deduction for October, 2015. Ms. Hacker seconded the motion. The vote carried the motion.

8. GUEST & BOARD MEMBER COMMENTS

Ms. Becker thanked the Board for the Criminal Justice and Behavioral Health Linkage Grant. She noted that the Attorney General spoke with her about how impressed he is with the behavioral health services in Butler County.

Mr. Staler thanked everyone for their help and support of the Elderly Services Levy which was passed by voters earlier this month by 74%.

9. ADJOURNMENT

Rev. Smith moved and Ms. Hacker seconded to adjourn the meeting. The vote carried the motion.

Respectfully submitted,

**Vivian Crooks,
Board President**