



**Butler County  
Mental Health & Addiction  
Recovery Services Board**

**Board Meeting  
January 20, 2016**

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The Butler County Mental and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, January 20, 2016, at 6:00 PM at the Board offices located at 5963 Boymel Drive in Fairfield, Ohio.

**1. CALL TO ORDER**

Board President Vivian Crooks called the meeting to order.

**A. ROLL CALL**

Upon call of the roll the following Board members were present: Laura Amriott, Esq., Jennifer Carter, Vivian Crooks, Pat Deis-Gleeson, Barbara Desmond, Christine Hacker, Benjamin Heroux, Dr. Theodore Hunter, Patricia Irwin, Wayne Mays, Dr. Cricket Meehan, Marianne Niese, Rev. Gary Smith, Debbie Stanton, David Swigonski, Lonnie Tucker and Dr. Kenneth Willman.

Staff members present at the meeting were: Scott Rasmus, PhD, LPCC-S, IMFT; Scott Fourman, MS, LPCC-S, Marion Rhodus, MPA; Cassandra Kieseey, Esq.; Julie Payton, LISW-S, LICDC-CS, OCPSII; and Amber Reckner.

**B. RECOGNITION OF GUESTS**

Guests present at the meeting were: Deanna Proctor, Chief Executive Officer for Access Counseling Services; Lynn Harris, Associate Clinical Director for Access Counseling Services; Bill Staler, Chief Executive Officer for LifeSpan, Inc.; Katherine A. Becker, Chief Executive Officer for Transitional Living, Inc.; Hal Hollingsworth, Chief Operations Officer for Transitional Living, Inc.; Sharon Bartels, Chief Administrative Officer for Transitional Living, Inc.; Lauren Marsh, Director of the Butler County Coalition; Eric Cummins, Chief Executive Officer for St. Joseph Orphanage; Brian Wlodarczyk, Director for Catholic Charities Southwestern Ohio; Christa Carnahan, Residence Director for the YWCA of Hamilton, Ohio, Laura Sheehan, Vice President for Community Behavioral Health; Carolyn Winslow, Chief Executive Officer for Big Brothers Big Sisters; Rhonda Benson, Executive Director of NAMI Butler County; Tom Kelechi, Chief Executive Officer for Envision Partnerships.

**C. AGENDA REVIEW**

*-No changes.*

**D. PUBLIC COMMENTS: AGENDA**

*-None.*

**2. BOARD COMMUNICATIONS/ANNOUNCEMENTS**

**A. CORRESPONDENCE**

Dr. Rasmus presented a few pieces of correspondence to the Board. Rev. John Guilano submitted a letter of resignation to the Board. Dr. Rasmus submitted a letter to ODMHAS to ask for written approval for the use of 1430 University BLVD property for behavioral health services. Joan Tumblison

submitted a 120 day notice letter to let the Board know that St. Aloysius will be ceasing operations at their Oxford location. Finally, the Hamilton Community Foundation submitted a letter notifying the Board that we are in receipt of a \$3,200 grant.

## **B. EXECUTIVE DIRECTORS REPORT**

Dr. Rasmus provided his Executive Director report to the Board. He presented the Interact for Health survey that shows that Butler County has higher rates of depression and binge drinking than the surrounding Greater Cincinnati area.

A December 20, 2015 Journal News Article concerning the new MAMAs program operated by Sojourner Recovery Services was also shared. This program will help pregnant drug addicts in all stages of recovery.

A January 11, 2016 Journal News Article about Community First Pharmacy dispensing Narcan without a prescription was also shared. Channel 5 also did a news piece on this issue.

Finally, Board members were reminded that Legislative Day in Columbus will be January 26, 2016 and the Annual Board Training will be February 9, 2016.

## **3. BOARD MINUTES**

**A. Mental Health Programming and Addiction Recovery Services Committee Meeting Minutes December 8, 2015**

**B. Executive Committee Meeting Minutes November 18, 2015**

**C. BC MHARS Board Meeting Minutes November 18, 2015**

**Ms. Stanton motioned and Mr. Heroux seconded the approval of the above mentioned minutes. The vote carried the motion.**

## **4. MENTAL HEALTH PROGRAM COMMITTEE**

**A. MH Program Committee Meeting Minutes January 13, 2016**

**Ms. Desmond moved and Ms. Hacker seconded the approval of the Mental Health Program Committee meeting minutes of January 13, 2016. The vote carried the motion.**

## **B. Transitional Living, Inc. Jail Services Presentation**

Transitional Living, Inc. provided a presentation on the behavioral health services they provided in the Butler County Jail. Board members were given an opportunity for questions and answers. Captain Adams and Major Craft commended the Board for funding such an important service. The Butler County Jail is essentially the largest mental health hospital in the County and the law enforcement personnel that work in the jail need the support of mental health professionals to work more efficiently and effectively with this difficult population.

## **C. Mental Health & Violence Position Statement**

It is the recommendation of the Mental Health Program Committee to approve the Mental Health and Violence Position Statement, allowing staff to make adjustments to the number of contract agencies as necessary.

**Dr. Hunter moved and Rev. Smith seconded the approval of the Mental Health and Violence Position Statement, allowing staff to make adjustments to the number of contract agencies as necessary. The vote carried the motion.**

**D. Strategic Plan and Needs Assessment**

It is the recommendation of both the Mental Health Program Committee and the Addiction Recovery Services Committee to approve the Strategic Plan and Needs Assessment.

**Ms. Irwin moved to approve the Strategic Plan and Needs Assessment. Rev. Smith seconded the motion. The vote carried the motion.**

**E. Levy Update**

Dr. Rasmus provided an update on the 1.0 mental health renewal levy campaign to the Board. The renewal levy is Issue 5. It was noted that there is another county-wide levy on the ballot for Metro Parks that is requesting additional funding. The Metro Parks levy is Issue 6. Board members were shown the current campaign efforts. February and March will be key times for volunteer involvement.

**F. Ohio Empowerment Coalition Update**

Dr. Rasmus met with the Ohio Empowerment Coalition last month and shared they are interested in increasing Peer Advocacy and Stigma education. They are interested in providing state events and trainings. The Coalition is excited about all the proactive behavioral health activities going on in Butler County and commended the BCMhARS Board’s efforts.

**G. Next 6 Months Focus for Mental Health Program Committee**

Committee members discussed what they would like for their meetings to focus on during the last half of FY 2016. Members were very interested in taking a tour of service facilities such as the Butler County Jail. They would also enjoy a presentation from Sojourner Recovery Services and Community Behavioral Health especially on their Residential Program. Dr. Rasmus suggested creating more position statements and an extensive research project on all elements related to mental health, potentially teaming up with Miami University administration, faculty and students.

**H. Next MH Program Committee Meeting**

The next meeting of the Mental Health Program Committee is Wednesday, March 9, 2016 at 4:30 PM. Other individuals are welcome to attend these public meetings even if they are not on the Committee.

**4. ADDICTION RECOVERY SERVICES COMMITTEE**

**A. ARS Committee Meeting Minutes January 12, 2016**

**Mr. Swigonski moved to approve the ARS Committee Meeting Minutes for January 12, 2016. Ms. Stanton seconded the motion. The vote carried the motion.**

**B. Strategic Plan Update**

*Previously discussed.*

**C. Business Plan Update**

Ms. Payton reviewed a draft document of the Business Plan. Dr. Rasmus noted that the Business Plan would not be presented for full Board approval this evening so that it could go to stakeholders, including the Butler County Commissioners, for feedback. The Board will receive the feedback on the plan as soon as it is available.

**D. St. Aloysius Heroin Support Services Update**

St. Aloysius, with support of Crossroads Community Church, will be utilizing the Crisis Hotline to provide information, referral and crisis services to address the heroin epidemic in Butler County. The Heroin Hope Line campaign was launched this week with both the Warren/Clinton Counties' crisis hotline and the Butler County crisis line. A website has been established at heroinhopeline.org.

**E. Peer Support Services Update**

Dr. Rasmus reported that the Ohio Empowerment Coalition is interested in increasing Peer Advocacy and Stigma education. They are interested in providing state events and trainings on Peer Support services. They are excited about all the proactive behavioral health activities going on in Butler County.

**F. Needle Exchange Project Update**

Ms. Payton provided an update on the Needle Exchange Project in Middletown. The project is moving forward with the funds provided by this Board and Interact for Health. The City of Middletown may also provide additional funding. Currently, the service van is parked on Crawford Street where it provides confidential testing for HIV and other sexually transmitted diseases along with pregnancy testing. Soon, they will begin the needle exchange services. This opportunity will provide a unique way for individuals utilizing these services to receive information and referrals on treatment resources available in the community. This will also address the health of the general public by getting dirty needles off the streets and preventing infections.

**G. Next ARS Committee Meeting Date & Time**

The next meeting of the Addiction Recovery Services Committee is Tuesday, February 9 from 4:30 – 5:30 PM. The primary purpose of this meeting will be to discuss the next 6 month focus of the Addiction Recovery Services Committee. Other individuals are welcome to attend these public meetings even if they are not on the Committee.

**5. NEW BUSINESS****A. State Hospital Update**

Mr. Fourman provided a brief update on the status of the state hospital, Summit Behavioral Healthcare. In December, 2015, the average bed day usage was 7.5 civil beds and 15.0 forensic beds. Year to date, the Board has utilized 5.7 civil beds and 15.2 forensic beds on average. The Board is currently budgeted for 6 civil beds and 12 forensic beds. It was noted that the state hospital system is at capacity.

**B. Fee for Service Compliance – Agency Financial Audit Submission Report**

Mr. Rhodus presented the Agency Financial Audit Submission Report to the Board. This report provides information about the outcome of each agency's financial audit. In the event an agency receives a qualified opinion (or Modified Audit), the Board must determine if any identified qualifications do or do not adversely affect the agency's ability to perform its obligations under the Fee

for Services contract. Butler Behavioral Health Services, Inc. received a qualified opinion on their audit for FY 2015. This agency has received this same qualified opinion on their audit for many years and it has always been determined by the Board, staff and agency auditing firm that the qualification does not adversely affect the agency's ability to perform its obligations under the Fee for Service Contract.

Community Behavioral Health, St. Aloysius, St. Joseph Orphanage and Talbert House were all granted 30 day extensions and their audits will be due January 31, 2016. Any issues with these audits will be brought to the Board's attention at the next Board meeting.

**Mr. Heroux moved to accept the Agency Financial Audit Submission Report. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.**

**Ms. Deis-Gleeson moved to accept the qualified opinion for Butler Behavioral Health Services, Inc. Ms. Amiott seconded the motion. The vote carried the motion.**

### **C. Affirmative Action Plan**

Dr. Rasmus presented the completed Affirmative Action Plan prepared by Evans and Associates. It is required for the Board to have an up-to-date Affirmative Action Plan.

**Ms. Amiott moved to accept the Affirmative Action Plan. Ms. Stanton seconded the motion. The vote carried the motion.**

### **D. Check Processing Policy**

Dr. Rasmus presented a Check Processing Policy to the Board for their approval. This policy will also count towards the Internal Controls standard for the Board's Culture of Quality (COQ) certification.

**Ms. Amiott moved to approve the Check Processing Policy. Ms. Stanton seconded the motion. The vote carried the motion.**

### **E. Board Reserve Policy**

Dr. Rasmus presented a policy on making the minimum Board Reserve level three months. This is also a requirement for the Board's Culture of Quality certification.

**Mr. Tucker moved to support the Board Reserve Policy. Dr. Hunter seconded the motion. The vote carried the motion.**

### **F. Eastway Contract**

Dr. Rasmus presented a contract with Eastway in Montgomery County. The purpose of this contract is to provide funds for Butler County residents receiving Probate Services in Montgomery County in the event they are treated there instead of in Butler County. The cost of the contract shall not exceed \$10,000.

**Ms. Hacker moved to approve the Eastway Contract. Ms. Stanton seconded the motion. The vote carried the motion.**

### **G. Christina Shaynak-Diaz Training**

Christina Shaynak-Diaz, Esq. submitted a proposal to provide an agency and staff training on confidentiality laws on February 29, 2016. In the afternoon, Ms. Shaynak-Diaz will also provide the

Board staff with specific training on developing Service Contracts. The cost of the training will not exceed \$1,072.50.

**Ms. Amriott moved to approve the proposal from Christina Shaynak-Diaz to provide training for Agency and Board staff on February 29, 2016. Ms. Stanton seconded the motion. The vote carried the motion.**

#### **H. Four Seasons Environmental, Inc. HVAC Proposals**

Dr. Rasmus presented proposals from Four Seasons Environmental, Inc. to provide HVAC services to the Sojourner spaces owned by the Board. It was noted that there was provision in the proposal for the University BLVD space for the Board to not pay for any services once the property was sold to Sojourner.

**Mr. Swigonski moved to approve the Four Seasons Environmental HVAC proposals for the University BLVD and Fair Avenue locations. Ms. Hacker seconded the motion. The vote carried the motion.**

#### **I. Hickman and Lowder Co. L.P.A. Contract**

Dr. Rasmus presented the Hickman and Lowder contract to the Board for the provision of consultation services for projects such as the development of a joint Mental Health and ADAS Fee for Service Contract. The cost of the contract will not exceed \$5,200.

**Ms. Amriott moved to approve the Hickman and Lowder Co. L.P.A. Contract. Ms. Hacker seconded the motion. The vote carried the motion.**

#### **J. Community Behavioral Health FY 2016 Budget Amendment Request (AOD Services)**

#### **K. Sojourner Recovery Services FY 2016 Budget Amendment Request (AOD Services)**

#### **L. Transitional Living, Inc. FY 2016 Budget Amendment Request (MH Services)**

Mr. Rhodus presented the FY 2016 Budget Amendment Requests for Community Behavioral Health, Sojourner Recovery Services, and Transitional Living, Inc. The Board recently received a grant from the Ohio Dept. of Mental Health and Addiction Services of \$150,000. This grant will be used to expand services provided by Community Behavioral Health and Transitional Living, Inc. in the Butler County Jail.

**Mr. Tucker moved to allocate \$75,000 to Community Behavioral Health and \$75,000 to Transitional Living, Inc. to provide expanded services in the Butler County Jail. Ms. Stanton Seconded the motion. The vote carried the motion.**

Local county Drug Court funding originally allocated to Community Behavioral Health is being recommended to be reduced by \$85,000 due to these services being mostly paid for by Medicaid expansion in Butler County. It is recommended to use the \$85,000 to establish a new program (MAMAs) operated by Sojourner Recovery Services to serve pregnant drug addicts.

**Mr. Tucker moved to reduce Community Behavioral Health's Drug Court Money by \$85,000 and grant these funds to Sojourner Recovery Services for the new MAMA's program to assist pregnant drug addicts. Mr. Swigonski seconded the motion. Ms. Carter opposed the motion. The vote carried the motion.**

**M. October & November 2015 Monthly Financial Reports**

Mr. Rhodus presented the October and November 2015 Monthly Financial Reports.

**Ms. Stanton moved to approve the October and November 2015 Monthly Financial Reports. Ms. Niese seconded the motion. The vote carried the motion.**

**N. Sale of University BLVD Property Update**

Ms. Payton provided a brief update on the sale of the University BLVD property to Sojourner Recovery Services. The closing is scheduled for February 3, 2016 and the funds from the sale will be \$176,000.

**O. Voucher Approval:**

**11/6/15, 11/9/15, 11/10/15, 11/17/15, 11/18/15, 11/20/15, 11/24/15, 11/25/15, 12/1/15, 12/2/15, 12/3/15, 12/7/15, 12/8/15, 12/9/15, 12/10/15, 12/11/15, 12/14/15, 12/15/15**

**Payments made by Butler County by Direct Deduction for ADAS and MH Funds: November & December, 2015**

**Mr. Tucker moved to approve the above listed vouchers and payments made by Butler County by Direct Deduction for November and December, 2015. Ms. Hacker seconded the motion. The vote carried the motion.**

**8. GUEST & BOARD MEMBER COMMENTS**

Ms. Benson thanked the Board for their continued support of NAMI Butler County. She also recognized her staff members, Janalee, Megan and Alyssa for their work in providing refreshments for the Board this evening.

Ms. Desmond recognized the Board for all its efforts and activity since the merger occurred on July 1, 2015.

Finally, Mr. Kelechi spoke about the Marijuana Issue coming back on the Ohio ballot. He provided the Board with a copy of the latest report from Colorado showing that the largest increase in marijuana usage has come from children in middle schools. He encouraged everyone to start becoming familiar with the data and statistics now, because it is anticipated that the pro-legalization campaign will switch tactics and will be more successful in convincing the general public in the next campaign.

**9. ADJOURNMENT**

**Mr. Tucker moved and Rev. Smith seconded to adjourn the meeting. The vote carried the motion.**

Respectfully submitted,

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**Vivian Crooks,  
Board President**