



Butler County Mental Health & Addiction Recovery Services Board

Board Meeting Minutes Wednesday, June 16th, 2021 Board Meeting

The Butler County Mental Health and Addiction Recovery Services Board held its Board meeting on Wednesday, June 16th, 2021 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio via Webex.

1. Call to Order

- 1.01 Board President Patricia Deis-Gleeson, BSN called the meeting to order.

Upon the call of the roll the following Board members were present via Webex: Pastor Michael Bailey; President Patricia Deis-Gleeson, BSN; Dr. Theodore Hunter; Wayne Mays; Tara D'Epifanio; Lonnie Tucker, CHE, CSW; Father Michael Pucke; Christine Hacker, MSN; Mathew Himm; Kim McKinney, BSN, RN; Rev. Suzanne LeVesconte; Rev. Gary Smith; David Swigonski; Richard Bement; Rev. Vanessa R. Cummings; Kelsey Wargo, LPCC-S, CCTP-II; and John Silvani, RN, CARN, CAS, LCDC-II.

Recognition of Guests via Webex:

Deanna Proctor, Access Counseling
Brandy Slavens, Access Counseling
Carolyn Winslow, Big Brothers Big Sisters
Christy Weber, Butler Behavioral Health
Pam Mortenson, Catholic Charities
Lori Higgins, Envision
Joyce Kachelries, LifeSpan
Jillane Holland, Sojourner
Julie Herrmann - St. Joseph's Orphanage
Kelly Hibner-Kalb-St. Joseph's Orphanage
Sheri Bartels, Transitional Living
Diane Ruther-Vierling, YWCA
Wendy Waters-Connell, YWCA

- 1.02 Public Comments on the Agenda
- No comments

2. Board Communication & Announcements

- 2.01 **Executive Directors Report**

A. State Biennium Budget Update

The Board Association petitioned for an increase of 15 million dollars, which included 9 million for student wellness and 6 million for recovery supports and address systematic racism. There will be no funding increases for behavioral health in the FY22-23 state budget. Additionally, no losses are expected either.

There were three key behavioral health amendments in the budget also. One was the 120-day meeting language in the ORC (Ohio Revised Code). The Association wanted to delete or update the language. This item has been removed and will not change.

The second amendment was concerning data, to assist in ADAMHS Board's statutory requirements to do strategic planning, needs assessing, monitor the subsidy clients, and to evaluate services provided. There has been resistance to the request for data. Still it passed the House and the Senate. It will now go to the conference committee.

The third amendment was concerning board size and board member requirements. Currently boards are either 14 or 18 members. Representatives in Erie and Ottawa, Ohio counties are requesting to change board membership requirements. Currently the Ohio Revised Code (ORC) requires that 6 of the 18 board members fall into one of the following categories: mental health consumer, AOD (Alcohol and Other Drugs) consumer, mental health family member, AOD family member, mental health clinician, and an AOD clinician. Erie County wants to remove this condition and change board membership to 5 to 9 members. The House looked at reducing board size to 5 to 9 members without categories. The Senate's version is much better for Boards in that it provides these kinds of restrictions for counties with small populations such as under 80,000 residents. The budget will now go to the legislative conference committee before being finalized.

There are funding sources that the State has yet to define or give much information about. The December Relief Package in the amount of 87 million dollars from ODMHAS (Ohio Department of Mental Health and Addiction Services) and American Rescue Funds in the amount of 96 million dollars will all need to be defined and distributed to counties via ODMHAS. These are short-term federal funds focused on COVID relief.

B. Vista Worker Update

Dr. Rasmus has interviewed a candidate and is currently checking into references. His expertise is in data base management and analysis. He will start at the Board in July.

C. Butler County Employment Challenges

Dr. Rasmus attends a commissioner's call every week. There is concern about current workforce challenges that support businesses, manufacturing, and hospitality among other industries. Dr. Rasmus requested a hybrid meeting (face-

to-face and teleconference) with the Hamilton Chamber of Commerce with the BCMHARSB vocational providers (Opportunities for Ohioans with Disabilities and Butler Behavioral Health's Workplace Associates) to speak about this challenge and offer solutions.

Dr. Rasmus provided summaries of the following articles D - F:

- D. Dahlgren, K. (2021). *Kids under pressure: How to help children cope with re-entry anxiety as U.S. reopens*. <https://www.nbcnews.com/nightly-news/video/how-to-help-kids-feeling-re-entry-anxiety-as-u-s-reopens-114569285890>
- E. Nyberg, J., Gustavsson, S., Aberg, M., Kuhn, H., Kuhn, G., Waern, M. (2020). Late-adolescent risk factors for suicide and self-harm in middle-aged men; explorative prospective population-based study. *The British Journal of Psychiatry*, 217 (1), 370-376.
- F. Sher, L. (2020). Suicide in men: An underappreciated public health challenge. *European Archives of Psychiatry and Clinical Neuroscience*. 270, 277-278.
- G. Board Annual Training #2 – Dr. Miller
An annual board training will be offered on Wednesday, June 23rd at 3:00 p.m. Dr. Miller, a licensed psychiatrist and the Chief Clinical Officer for the BCMHARSB, will be discussing his role. It will be in person at the board office but board members can also attend via Webex.
- H. Board Member Appreciation
Due to the current hybrid status of the board meetings, board member appreciation has been postponed until the September meeting.
- I. Board Member Retreat
There will be a board member retreat in the fall. The focus will be on board members, their roles, backgrounds, and getting to know each other.
- J. Save the Date – NAMI 2021 Awards Dinner 8/26/21
The 2021 NAMI Awards dinner will be on Thursday, August 26, 2021 at 6:00 p.m. at the Courtyard Marriott in Hamilton, Ohio. If you are interested in attending, please let Jennifer Coats know.
- H. Miscellaneous
Concerning board member renewal applications, Father Pucke and Dr. Hunter have been endorsed by ODMHAS. The Commissioners will endorse Chris Hacker and Kim McKinney at their meeting on June 28th. All these members have been endorsed for another 4-year term.

3. Consent Agenda

3.01 Consent Agenda Items

- A. June ARS Meeting Minutes
- B. June MH Meeting Minutes
- C. May Board Meeting Minutes
- D. May Executive Committee Meeting Minutes
- E. Committee Assignments
- F. Organizational Chart
- G. Diane E. Zucker, M.Ed., CCS-P Contract
- H. 120 Day Meeting Minutes

Mr. Silvani motioned to approve the consent agenda. Ms. Hacker seconded the motion. The vote carried the motion.

4. Review of Committee Meeting

4.01 June – MH Committee Meeting Review – Christine Hacker

Ms. Hacker gave a brief update on the MH Committee meeting activities this month.

4.02 June – ARS Committee Meeting Review – Kelsey Wargo

Ms. Wargo gave a brief update on the ARS Committee meeting activities this month.

5. New Business

5.01 Beckett Springs

Due to challenges in getting clients into the state hospital system, Beckett Springs has been addressing psychiatric needs. Indigent funds through the CARES act were identified, that can be utilized to provide services in the amount of \$750 a day, not to exceed \$70,000.

Mother Suzanne motioned to approve the Beckett Spring Corona Virus Relief Grant. Mr. Himm seconded the motion. The vote carried the motion.

5.02 Financial Report

The April Financial Report (83% through fiscal year) shows that the Board has budgeted \$16,448,471 and has collected \$15,562,668, which is 94.61% of its revenue so far. Year To Date Administration costs are running at 77% with a budget of \$1,730,484. The Board has currently paid 67% of its systems budget to its providers for completed service commitments that are reflected in their billings and budgets with a current cash balance of \$20,459,734.

Mr. Silvani motioned to approve the Financial Report. Rev. Smith seconded the motion. The vote carried the motion.

5.03 **Budgets**

Mr. Rhodus provided an overview of the CY22 Tax Budget and FY22 Board Budget.

Mr. Silvani motioned to approve the FY22 Tax Budget. Mr. Bailey seconded the motion. The vote carried the motion.

Ms. Hacker motioned to approve the FY22 Board Budget. Mr. Mays seconded the motion. The vote carried the motion.

5.04 **Fee for Service Contract**

Dr. Rasmus requested the Board to endorse the provider FY22 Fee for Service Contract.

Mr. Silvani motioned to approve the Fee for Service Contract. Ms. McKinney seconded the motion. The vote carried the motion.

5.05 **Fee for Service Provider Contracts**

The FY22 Fee for Service Contract will need to be signed by 14 providers. The contracts are contingent upon receipt of agreement and assurances.

Mr. Silvani motioned to approve the Fee for Service Provider Contracts. Mr. Himm seconded the motion. The vote carried the motion.

5.06 **Point Factor Analysis**

The point factor analysis provides a staff salary range. It is based on job descriptions, not on an individual staff member, their credentials, experience, or seniority. An excel spreadsheet was provided with the point factor range of staff and wage schedule. The Board Association (OACBHA - Ohio Association of County Behavioral Health Authorities) provided a current salary report that looked at boards of similar size and proximity to the BCMHARSB that was used by Jim Evans & Associates (BCMHARSB Human Resources subcontractor) to come up with an updated wage schedule.

Mr. Silvani motioned to approve the Point Factor Analysis. Ms. Hacker seconded the motion. The vote carried the motion.

5.07 **Cost of Living and Incentive**

Dr. Rasmus is requesting a 2% cost of living and one time incentive for board staff. The percentage follows the county's recommended model.

Mr. Himm motioned to approve the Cost of Living and Incentive Increases. Rev. Smith seconded the motion. The vote carried the motion.

5.08 **Crisis Stabilization Unit Update**

Dr. Rasmus concluded that the BCMHARSB is in the fact-finding part of the process to the development of a CSU. There is a need for focus groups to include the stakeholders and providers in the community to look at different aspects of a CSU including but not

limited to: funding, residential supports, hospital emergency rooms, certification process, zoning, population served, and the discharge process. Dr. Rasmus shared an information sheet developed by Scott Fourman and Franklin County Fact Sheet.

5.09 HRSA Grant Update – Oxford Area Addiction Response Initiative

McCullough-Hyde Memorial Hospital (MHMH), which is affiliated with TriHealth, Inc. will purchase Naloxone between September 1, 2021 and August 31, 2022. Once purchased, MHMH will give the Naloxone to the Regional Harm Reduction Collaborative for long-term storage and distribution. The Board will reimburse MHMH for the cost in an amount not to exceed \$52,800.

Mr. Himm motioned to approve the Oxford Area Addition Response Initiative Agreement. Mr. Swigonski seconded the motion. The vote carried the motion.

5.10 Work from Home Policy

The Work from Home Policy 8.24 E was amended as follows: “Any change from the requirements under item E above is under the Executive Director’s discretion.”

Mr. Mays motioned to approve the updated Work from Home Policy. Pastor Bailey seconded the motion. The vote carried the motion.

5.11 Board Self-Evaluation Review

David Swigonski reviewed the May Survey Monkey Board Self-Assessment results. 14 out of the 17 board members answered the Survey Monkey. Jennifer Coats is working on an excel spreadsheet to do a running average to find a running cumulative total for each of the questions in the survey.

5.12 State Hospital Report

Mr. Fourman reviewed the May State Hospital Report. There have been 4 civil beds and 12 forensic beds budgeted. For the month of May, there were 24 forensic beds and 1 civil bed used. Year to date, the average is 1 civil bed and 19.3 forensic beds.

5.12 Vouchers and Payments Made by Direct Deduction

Mr. Rhodus discussed the current voucher approvals and direct deductions.

Dr. Hunter motioned to approve the Vouchers and Payments Made by Direct Deduction. Mr. Himm seconded the motion. The vote carried the motion.

6. Executive Session

Board members took a roll call vote to enter into Executive Session. Upon roll call the vote was: Pastor Michael Bailey, yes; Patricia Deis-Gleeson, yes; Theodore Hunter, yes; Wayne Mays, yes; Tara D’Epifanio, yes; Father Michael Pucke, yes; Christine Hacker, yes; Mathew Himm, yes; Kim McKinney, yes; Rev. Suzanne LeVesconte, yes; Rev. Gary Smith, yes; David Swigonski, yes; Richard Bement, yes; Rev. Vanessa R. Cummings, yes; Kesley Wargo, yes; and John Silvani, yes.

6.01 **Client Issue**

6.02 **Executive Director Annual Evaluation**

Board members took a roll call vote to exit the Executive Session. Upon roll call the vote was: Pastor Michael Bailey, yes; Patricia Deis-Gleeson, yes; Theodore Hunter, yes; Wayne Mays, yes; Tara D’Epifanio, yes; Lonnie Tucker, yes; Father Michael Pucke, yes; Christine Hacker, yes; Mathew Himm, yes; Kim McKinney, yes; Rev. Suzanne LeVesconte, yes; Rev. Gary Smith, yes; David Swigonski, yes; Richard Bement, yes; Rev. Vanessa R. Cummings, yes; Kesley Wargo, yes; and John Silvani, yes.

7. New Business

7.01 **Wellness Card**

The Wellness Card contract for the client identified in the Executive Session was endorsed for FY22.

Mr. Himm motioned to approve the Wellness Card, LLC contract. Mr. Silvani seconded the motion. The vote carried the motion.

7.02 **Executive Director’s Evaluation**

Dr. Rasmus’s evaluation was positive, he will identify three goals for FY22, and his salary increase will follow the staff’s cost of living and incentive amounts above (item 5.07 above).

Mr. Himm motioned to approve the Mr. Mays seconded the motion. The vote carried the motion.

8. Guest and Board Comments

8.02 **Guest/Board Comments**

9. Adjournment

The next board meeting will be on Wednesday September 22nd at 6:00 p.m. via Webex unless Dr. Rasmus indicates the need to change this date and time.