



**Board Meeting Minutes
Wednesday, April 21st, 2021
Board Meeting**

The Butler County Mental Health and Addiction Recovery Services Board held its Board meeting on Wednesday, April 21st, 2021 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio via Webex.

1. Call to Order

1.01 Board President Patricia Deis-Gleeson, BSN called the meeting to order.

Upon the call of the roll the following Board members were present via Webex: Pastor Michael Bailey; President Patricia Deis-Gleeson, BSN; Dr. Theodore Hunter; Lonnie Tucker, CHE, CSW; Father Michael Pucke; Sandra Smith; Christine Hacker, MSN; Mathew Himm; Kim McKinney, BSN, RN; Rev. Suzanne LeVesconte; Rev. Gary Smith; David Swigonski; Richard Bement; Rev. Vanessa R. Cummings; Kelsey Wargo, LPCC-S, CCTP-II; and John Silvani, RN, CARN, CAS, LCDC-II.

Recognition of Guests via Webex:

Deanna Proctor, Access Counseling
Brandy Slavens, Access Counseling
Julie Dicktel, Big Brothers Big Sisters
Pam Mortenson, Catholic Charities
Erin Day, Community Behavioral Health
Lori Higgins, Envision
Joyce Kachelries, Lifespan
Jillane Holland, Sojourner
Krystle Frye - St. Joseph's Orphanage
Sheri Bartels, Transitional Living
Diane Ruther-Vierling, YWCA
Wendy Waters-Connell, YWCA
Tara D'Epifanio

1.02 Public Comments on the Agenda
- *No comments*

2. Board Communication & Announcements

2.01 Executive Directors Report

- A. COVID Updates & BH Focus
Dr. Rasmus gave a brief update concerning COVID-19 and the vaccination status.

- B. State Budget Update – FY22 & FY23 State Budget Negotiations Status
Financial Budget Updates – FY21 & Status of FY22 & FY23 State Budget Negotiations Status

The House has issued their sub-bill. The removal of the 120-day notice language was not approved and was not put in the House bill. The elimination of the 120 day language in the Ohio Revised Code and ensuring the protection of the health care data needs for the Board’s statutory requirement for local behavioral health, assessing and planning, is being petitioned for through the state legislature in support of ADAMHS (Alcohol & Drug Addiction & Mental Health Services) Boards like the BCMHARSB.

Representatives in Eric and Ottawa, Ohio counties are wanting to change board membership requirements.

Dr. Rasmus with comments from Board member Dave Swigonski provided summaries of the following articles C & D:

- C. Clark, M. D. (2021, February 6). Battle Against Student Vaping, a Priority Pre-Coronavirus, Changes During Pandemic. Hamilton Journal News.
<https://www.journal-news.com/news/battle-against-student-vaping-a-priority-pre-coronavirus-changes-during-pandemic/4ZG6KKZ3PVEUJCGPT7Z4K4MSLI/>

- D. Letter to Editor (2021, March 16). Disposable E-Cigarette Use Among US Use – An Emerging Public Health Challenge. The New England Journal of Medicine.
<https://www.nejm.org/doi/full/10.1056/NEJMc2033943?query=pulmonary>

- E. Kronos Payroll Software
The Board is investing in a new electronic payroll software. We are currently using a paper system. We are one of the only departments in the county that is not on this software. The cost will be \$1,000 a year. The implementation will be in the next six months.

- F. Encompass Training, Friday May, 21, 2021 Webinar
The free virtual eight-hour training will be Friday, May 21st at 9:00 a.m. The course is designed to help build skills to support and respond to someone who needs help regarding addiction and substance abuse. The training will also help participants navigate the resources available in their community.

- G. Next Board Member Training
A training will be arranged for the five board members who still need to meet the annual requirements by June 30th, 2021.
- H. OACHBA Ohio's 2021 Opiate & Other Drug Virtual Conference: Exploring Better Pathways to Care, May 11-13, 2021 https://www.oacbha.org/ohios_2021_opiate_conference.php
OACBHA's (Ohio's Association of County Behavioral Health Authorities) Ohio's 2021 Opiate and Other Drug Virtual Conference is May 11th through 13th. This will be Ohio's eleventh annual Opiate Conference and its first virtual Opiate Conference. Its focus will be on opiates, stimulants, and other substance use disorders, specifically on efforts related to prevention, education, intervention, treatment, recovery, family supports, and community engagement.

There are two free openings for Board members. If interested, please contact Dr. Rasmus.

3. Consent Agenda

3.01 Consent Agenda Items

- A. March ARS Meeting Minutes
- B. March MH Meeting Minutes
- C. April ARS Meeting Minutes
- D. April MH Meeting Minutes
- E. March Board Meeting Minutes
- F. March Executive Committee Meeting Minutes
- G. Eastway Agreement
- H. Frank Hickman Contract
- I. King Consultation/Kim Grimes Contract
- J. NAMI Sublease

Ms. Hacker motioned to approve the consent agenda. Mr. Silvani seconded the motion. The vote carried the motion.

4. Review of Committee Meeting

4.01 April – MH Committee Meeting Review – Christine Hacker

Ms. Hacker gave a brief update on the MH Committee meeting activities this month.

4.02 April – ARS Committee Meeting Review – Mat Himm

Mr. Himm gave a brief update on the ARS Committee meeting activities this month.

5. New Business

5.01 Board Member Appreciation – Deborah Stanton

Dr. Rasmus recognized Deborah Stanton for her service to the Board.

5.02 **Board Resolution Tara D'Epifanio**

Tara D'Epifanio was recommended to fill the current BCMHARSB open Board Member slot as a potential candidate from the September 5, 2019 Board Development Committee Meeting.

Dr. Hunter motioned to approve the Tara D'Epifanio as a Board Candidate. Mr. Himm seconded the motion. The vote carried the motion.

5.03 **Financial Report**

The February Financial Report shows that the Board has budgeted \$16,054,505 and has collected \$8,993,261, which is 67% of its revenue so far. Year To Date Administration costs are running at 60% with a budget of \$1,730,145. The Board has currently paid 52% to its providers for completed service commitments that are reflected in their billings and budgets with a current cash balance of \$16,974,886.

Mr. Silvani motioned to approve the Financial Report. Ms. McKinney seconded the motion. The vote carried the motion.

5.04 **Contract Modifications**

Community Behavioral Health – Provider facilitated budget revision requests for substance use disorder services in the amount of: \$5,000 to move within state fund budget line 421 Counseling and Therapy to Medical and Related; \$3,000 to move within SOR (State Opiate Response) federal funds budget line 160 Counseling and Therapy to Medical and Related; \$4,000 to move within levy budget line 300 Coordination and Support Jail to Medical and Related; \$2,000 to move within SOR federal funds from budget line 160 Counseling and Therapy to Assessment; \$1,000 to move within state funds budget line 422 coordination and supports to counseling and therapy; and a \$3,000 increase for OVCY1(Office of Victims of Crime Year 1) to allow new clients through 6/30/21.

A Board facilitated request to move OVC (Office of Victims of Crime) claims from invoice billing to GOSH claims billing effective 1/1/21.

Provider facilitated budget revision increase request for mental health services in the amount of: \$5,000 to move within levy budget line 300 Medical and Related Connections to Consultation Connections; \$5,000 to move within levy budget line 300 Counseling and Therapy to Coordination and Supports.

Total contracted amount has been modified to the amount not to exceed \$4,333,271, with program narratives.

Transitional Living – Provider facilitated budget revision increase request in the amount of \$5,172 for mental health court, using federal block grant funds. Total contracted amount has been modified to the amount not to exceed \$1,909,215, with program narrative.

Pastor Bailey motioned to approve the Contract Modifications and Program Narratives. Mr. Silvani seconded the motion. The vote carried the motion.

5.04 HRSA Grant Update – Oxford Area Addiction Response Initiative

The Oxford Area Addiction Response Initiative is an agreement with McCullough-Hyde Memorial Hospital to purchase Naloxone in the amount of \$22,750.00 between May 1, 2021 and August 31, 2021. The Harm Reduction Team will distribute the Naloxone.

Rev. Cummings motioned to approve the Oxford Area Addiction Response Initiative. Mother Suzanne seconded the motion. The vote carried the motion.

5.05 Notice of Grant Award for NAMI

The NAMI grant supports the CIT (Crisis Intervention Training) training, which comes out of the OVC (Office of Victims of Crime) grant. The CIT training has expanded to not only include first responders but also 911 dispatchers. The grant is in the amount of \$5,000 from April 2021 to September 2021.

Mr. Swigonski motioned to approve the NAMI grant award. Rev. Cummings seconded the motion. The vote carried the motion.

5.07 Atrium Agreement

The Atrium Agreement is in the amount of \$125,000, paid at the contracted per diem of \$800 for inpatient psychiatric services for FY22 from July 1, 2021 through June 30, 2022.

Pastor Bailey motioned to approve the Atrium Agreement. Mr. Tucker seconded the motion. The vote carried the motion.

5.08 Ben Ogles Agreement

Ben Ogles FY21 Amendment states that the consultant will receive \$150 an hour for consultation services for a maximum of 30 hours, not to exceed \$4,500. This contract amendment supersedes any other contract or contract amendment for FY21.

Ben Ogles FY22 Agreement states the consultant will receive \$150 an hour for 20 hours, not to exceed \$3,000. Services will be from July 1, 2021 to June 30, 2022.

Mr. Silvani motioned to approve the FY21 Amended Agreement. Mother Suzanne seconded the motion. The vote carried the motion.

Pastor Bailey motioned to approve the FY22 Ben Ogles Agreement. Rev. Smith seconded the motion. The vote carried the motion.

5.09 **Michael E. Miller, M.D. Agreement**

Michael E. Miller, M.D. Agreement states that the doctor is a licensed physician and board-certified psychiatrist, willing to provide services as Chief Clinical Officer of the Board. The agreement is from July 1, 2021 to June 30, 2022 in the amount of \$24,804.

Pastor Bailey motioned to approve the Michael E. Miller, M.D. Agreement. Dr. Hunter seconded the motion. The vote carried the motion.

5.10 **Fair Avenue Lease Agreement**

Sojourner has a residential treatment facility owned by the BCMHARSB in Hamilton, Ohio. The annual base rent for FY22 will be \$76,769.28, which is a 2% increase from FY21.

Rev. Cummings motioned to approve the Fair Avenue Lease Agreement. Pastor Bailey seconded the motion. The vote carried the motion.

5.11 **BCFCFC Collaborative Agreement and MOU**

BCFCFC (Butler County Family and Children First Council) Collaborative Agreement and MOU provides funding to support the needs of children enrolled in the Butler County Community Wraparound. This is a collaboration with BCDD (Butler County Board of Developmental Disabilities), Butler County Department of Job and Family Services, Butler County Board of Commissioners, and Butler County Educational Service Center. The BCMHARS Board will contribute \$25,000 for FY22 from July 1, 2021 to June 30, 2022.

Pastor Bailey motioned to approve the BCFCFC Collaborative Agreement and MOU. Ms. McKinney seconded the motion. The vote carried the motion.

5.12 **Position Descriptions**

Dr. Rasmus described the updated Board staff position descriptions and the point factor analysis procedure. The collaboration clause in each job description will be deleted.

Mr. Swigonski motioned to approve the Position Descriptions. Mr. Tucker seconded the motion. The vote carried the motion.

5.13 **Temporary Policy Transitioning Back to Work in the Office**

The strategy for returning to the office was initially introduced in May of 2020. Dr. Rasmus has amended the policy to protect the health of the employees and community.

Mr. Silvani motioned to approve the Temporary Policy Transitioning Back to Work in the Office. Mr. Tucker seconded the motion. The vote carried the motion.

5.14 **Dr. Hunter's Questionnaire**

14 out of the 17 board members answered the Survey Monkey Questionnaire. There was a recognition that the answers reflected the ARS and MH committee goals, and the board members felt there was a need for a retreat. Another Survey Monkey will be created,

focusing on question numbers 4 (The Board be more assertive in a leadership role), 5 (barriers that keep Butler County residents from seeking help), and 6 (areas/population in BC that are in need of connection with our treatment providers).

5.15 Board Self-Evaluation Review

David Swigonski reviewed the Survey Monkey Board Self-Assessment results. 10 out of the 17 board members answered the Survey Monkey. The Board members were encouraged to answer the survey and to read the comments. Jennifer Coats will see if it is possible to do a year to date running average for the May board meeting.

5.13 State Hospital Report

Mr. Fourman reviewed the March State Hospital Report. There have been 4 civil beds and 12 forensic beds budgeted. For the month of March there were 22 forensic beds and 1 civil bed used. Year to date, the average is 1 civil bed and 18.3 forensic beds.

5.14 Vouchers and Payments Made by Direct Deduction

Mr. Rhodus discussed the current voucher approvals and direct deductions.

Pastor Bailey motioned to approve the Vouchers and Payments Made by Direct Deduction. Mr. Silvani seconded the motion. The vote carried the motion.

6. Guest and Board Comments

6.01 Guest/Board Comments

Rev. Cummings reported that Oxford had a virtual mental health town hall meeting in Oxford on March 30th.

7. Adjournment

The next board meeting will be on Wednesday May 19th at 6:00 p.m. via Webex unless Dr. Rasmus indicates the need to change this date and time.