



# Butler County Mental Health & Addiction Recovery Services Board

## Board Meeting Minutes Wednesday, April 20th, 2022 Board Meeting

The Butler County Mental Health and Addiction Recovery Services Board held its Board meeting on Wednesday, April 20th, 2022 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio and via Webex.

### **1. Call to Order**

1.01 Vice President Mathew Himm called the meeting to order.

Upon the call of the roll the following Board members were present: President Patricia Deis-Gleeson, BSN (via Webex); Pastor Michael Bailey; Dr, Theodore Hunter; Wayne Mays; Tara D'Epifanio; Lonnie Tucker, CHE, CSW; Father Michael Pucke; Kim McKinney, BSN, RN; Mother Suzanne LeVesconte; Rev. Gary Smith; Dave Swigonski; Richard Bement; Rev. Cummings, CAPP; Kelsey Wargo, LPCC-S, CCTP-II; and John Silvani, RN, CARN, CAS, LCDC-II.

#### **Recognition of Guests via Webex:**

Deanna Proctor, Access Counseling  
Lynn Harris, Access Counseling  
Carolyn Winslow, Big Brothers Big Sisters  
Pam Mortenson, Catholic Charities  
Erin Day, Community Behavioral Health  
Kelly Hibner-Kalb, Community Health Alliance  
Kimberly Back, DeCoach  
Lori Higgins, Envision  
Joyce Kachelries, LifeSpan, Inc.  
Susanna Lozano, Modern Psychiatry & Wellness, LLC  
Julie Herrmann, NewPath  
Jillane Holland, Transitional Living  
Wendy Waters-Connell, YWCA

1.02 Board Open Discussion

Rev. Smith expressed concern over the closing of the Butler County Retirement Center, and what that meant for the CSU (Crisis Stabilization Center). With the location, the commissioners being involved, the price, zoning, and NIMB (Not In My Backyard), what are the options for the space?

Scott Rasmus responded that he believed it is the preferred facility for the county administrator and the commissioners. They are supportive of using that facility. There has not been much discussion concerning NIMB. It may not be as strong as other placements, or areas, but that is something that needs to be vetted more.

Dr. Hunter questioned if the Board self-evaluation survey need to be revamped.

Dave Swigonski reminded Board members that it was revised a year and a half ago by a Board ad hoc committee. Since the Board is moving back to face-to-face rather than doing Web meetings, some questions may need to be changed.

John Silvani stated that if there is any impetus to put on some of the programs that are inpatient and sober living, to accept patients with MAT (Medication-Assisted Treatment). He felt that it is a big issue, that they do not accept patients on Suboxone or methadone.

Kim McKinney would like to connect what the Board is doing to what is happening in the community, either by stories that appear on the Board website or direct listing. A suggestion was to have a provider monthly spotlight, services, and how it connects to funding.

Richard Bement would like to know, what is the stated objective of the recovery housing plan? Secondly, what would the clients recover from? Third, are there elements of focus and/or compliance? Fourth, how does the Board interact with staff and stated clients? Fifth, who is the leader of this effort? The Board was granted funding, what were the specifics?

Tiffany Lombardo clarified that there are multiple different funding sources to support the recovery housing initiatives. The COSSAP (Comprehensive Opiate Stimulant Substance Abuse Program) grant and the federal funds that are available for recovery housing which is for substance use. It states, opiates, stimulants and other substances. The Board is required to use the definition of recovery housing that is in the Ohio Revised Code determined by the State.

Scott Rasmus reviewed the RFP procedure. Tiffany Lombardo, Martina Weber and Joanna Lowry drafted the recovery housing RFP. Dr. Rasmus reviewed, provided feedback and endorsed it. It will go to the Board for approval. Proposals will go to the ad hoc committee who will recommend to the Board and they will ultimately decide on the award and to who it may go.

## **2. Board Communication & Announcements**

### **2.01 Executive Directors Report**

- A. COVID Update  
Dr. Rasmus gave a COVID update, including Butler County General Health

District's reported cases.

- B. BH Crisis Continuum Task Force Update – Final Data & Outcome Metrics  
Dr. Rasmus briefly reviewed the first draft of the Overarching Principles of Performance Data Collection from the Performance and Data Metrics Committee.

Dr. Rasmus provided summaries of the following articles C – E:

- C. Rabin, R. C. (2022). Alcohol-Related Deaths Spiked During the Pandemic, a Study Shows. <http://www.nytimes.com>
- D. Caniglia, J. (April 4, 2022). Cartels Seek Control of NE Ohio Drug Trade. Local State. p. B3. Journal News
- E. Komisar, E. (March 5, 2022). For Mental Illness, Make Pills a Last Resort. Wall Street Journal
- F. Board Member Update  
An advertisement has been run in the Butler County Journal Newspaper in the front and classified sections. It has also been posted on the Board website and social media pages.

Pat Deis-Gleeson's term as president is ending in June. Mat Himm will then take the position as president. If anyone is interested in becoming the Vice President, please contact Mat Himm or Pat Deis-Gleeson.

Mat Himm will be resigning as ARS committee chair. If anyone is interested in becoming the ARS committee chair or joining any other committees, please contact Mat Himm.

- G. NAMI Awards Dinner April 21<sup>st</sup> at 6:00 p.m. at Courtyard Marriot in Hamilton, Ohio
- H. BCMHARSB Retreat May 5, 2022 4:00 – 7:00 p.m.  
Board training will be on Thursday, May 5<sup>th</sup> from 4:00 – 7:00 p.m. Kristina Latta-Landefeld, the Director of Community Program at Envision Partnerships will be providing QPR training, following a Board discussion time.
- I. Stepping Up Public Resource Event May 17, 2022 11:00 – 2:00 p.m. via Zoom
- J. 2022 Opiate and Other Drugs Conference: Helping People Recover June 6 – 7  
The 2022 Ohio Opiate and Other Drugs Conference is June 6<sup>th</sup> and 7<sup>th</sup> and the Hyatt Regency in Columbus, Ohio. If any board members are interested in going, please let Scott Rasmus know.
- K. New York Time Newspaper's Wordle: Exercising the Mind

Dr. Rasmus discussed that over the pandemic he found that using Wordle helped keep his mind and many others (300,000 people) agile. It is available for free in the New York Times and a downloadable app. He emphasized this is taking care of one's mental health.

L. **Miscellaneous**

The advisory committee has begun to finalize and identify the parameters of the Crisis Stabilization Unit. The next step is funding and sustainability. A potential RFP will be in September.

**3. Review of Committee Meetings**

**3.01 April – ARS Committee Meeting Review – Rev. Smith**

Rev. Smith gave a brief update on the ARS Committee meeting activities this month.

**3.02 April – MH Committee Meeting Review – Kim McKinney**

Ms. McKinney gave a brief update on the MH Committee meeting activities this month.

**4. New Business**

**4.01 Meeting Minutes**

- A. March Board Meeting Minutes
- B. March Executive Committee Meeting minutes
- C. April ARS Meeting minutes
- D. April MH Meeting Minutes
- E. April CSU Advisory Committee Meeting Minutes

*Wayne Mays motioned to approve the Meeting Minutes. John Silvani seconded the motion. The vote carried the motion.*

**4.02 Financial Report**

The February Financial Report (66% through the fiscal year) shows that the Board has budgeted \$18,456,692 and has collected \$10,131,699 which is 54.89% of its revenue so far. Year To Date Administration costs are \$1,023,305 with a budget of \$1,753,108 that is 58%. The Board has currently paid 56% of its budget. Current cash balance as of 2/28/22 is \$18,694,044.

*Rev. Cummings motioned to approve the Financial Report. Lonnie Tucker seconded the motion. The vote carried the motion.*

**4.03 Budget Revisions and Program Narratives**

**Butler Behavioral Health** - Provider facilitated contract increase in the amount of \$6,300 for funding provided by a new Underserved Strategy grant from Ohio University. The total modified contract will not exceed \$2,345,188, with program narrative.

**Catholic Charities** - Provider facilitated budget revision to reassign \$10,000 from outpatient services to the Early Childhood Program. The total of the modified contract will not exceed \$178,871, with program narrative.

**Community Behavioral Health** – Provider facilitated budget revision, an OVC grant reduction in the amount of \$3,227.28. Release remaining available balances on the OVC lines: Assessment & Coordination year 1 in the amount of \$250.00; Counseling & Therapy year 1 in the amount of \$1,227.28; and Medical & Related year 1 in the amount of \$250.00. Move \$1,000 from OVC Counseling & Therapy year 2 to OVC Coordination & Supports year 2. Release \$1,500 from OVC Counseling & Therapy year 2. Move remaining available balance from COSSAP year 1 in the amount of \$7,956.31. Move entire remaining balance from Supplemental Services COSSAP year 2 in the amount of \$4,360.65 to Consultation COSSAP year 2. Move \$5,000 from SOR Coordination & Supports to year 2 to SOR Coordination & Supports year 3. Move \$5,000 from SOR Housing & Related year 3 to SOR Coordination & Supports year 3. The total of the modified contract will not exceed \$4,019,447, with program narrative.

**Envision Partnerships** – Provider facilitated contract increase in the amount of \$3,146 for funding provided by a new Underserved Strategy Grant from Ohio University. The total of the modified contract will not exceed \$971,470, with program narrative.

*David Swigonski motioned to approve the Budget Revisions and Program Narratives. Kim McKinney seconded the motion. The vote carried the motion.*

#### 4.04 **Recovery Housing Review and Discussion**

An RFP for Recovery Housing was presented for approval. The issues date will be April 20<sup>th</sup>. An interested provider's conference will be June 2<sup>nd</sup>, 2022 at 10:00 a.m. via Webex. The deadline for submissions will be Monday, August 15<sup>th</sup> by 4:00 p.m. The Ad Hoc Committee Presentation and Review Meeting will be August 30<sup>th</sup> at 3:00 p.m. The Final Award will be September 21<sup>st</sup> at 6:00 p.m.

*Rev. Cummings motioned to approve the Recovery Housing RFP. Lonnie Tuckers seconded the motion. Richard Bement opposed the motion. The vote carried the motion.*

#### 4.05 **HRSA 2.0 Grant Letter of Commitment**

McCullough-Hyde Memorial Hospital Foundation, McCollough-Hyde Memorial Hospital Tri-Health, Miami University, Coalition for a Healthy Community (Oxford Coalition), Talawanda School District, Epiphany Community Services, and BCMHARSB have agreed to be a part of a consortium. Their purpose is to share relevant data to fulfill the HRSA grant requirements, expand access to specialized mental health and addiction services in the Oxford area, peer support services in the Oxford community, and work with the consortium members to expand the Oxford Hope media campaign. The Board will no longer be the fiscal agent.

*Mother Suzanne motioned to approve the HRSA 2.0 Grant Letter of Commitment. Rev. Cummings seconded the motion. The vote carried the motion.*

**4.06 Fee for Service Contract**

Dr. Rasmus requested the Board to endorse the FY23 provider Fee for Service Contract.

*John Silvani motioned to approve the FY23 Fee for Service Contract. Father Pucke seconded the motion. The vote carried the motion*

**4.07 King Consultation Services, LLC**

King Consultation Services, LLC provides consultation services for Ohio behavioral health financial management effective July 1, 2022 through June 30<sup>th</sup>, 2023 in the amount of \$600 per day for onsite consultation, \$65 per hour for off-site consultation, plus expenses to include travel, lodging, meals, and materials (if applicable), not to exceed \$2,000 total compensation.

*Father Pucke motioned to approve King Consultation Services, LLC. John Silvani seconded the motion. The vote carried the motion.*

**4.08 Frank Hickman Contract**

Hickman & Lowder Co., L.P.A. provides consultation services upon request. Services include consultation, review of documents, drafting documents, research, conferences with clients, participation in meetings at the state and local level, travel to meetings and other matters as determined by the Board. Services are effective from July 1<sup>st</sup>, 2022 through June 30<sup>th</sup>, 2023 in the amount of \$270/ hour for shareholders, \$225/hour for associates, \$115/hour for legal assistants and law clerks, \$270/ hour for attorneys. The total amount shall not exceed \$10,000.00.

*Dr. Hunter motioned to approve Hickman & Lowder Co., L.P.A. John Silvani seconded the motion. The vote carried the motion.*

**4.09 Dean Langevin Contract**

Wallace Dean Langevin is the promotion campaign consultant. Services are effective from July 1<sup>st</sup>, 2022, to June 30<sup>th</sup>, 2023 in the amount of \$85 an hour, total not to exceed \$5,000.

*Dr. Hunter motioned to approve Wallace Dean Langevin Contract. Lonnie Tucker seconded the motion. The vote carried the motion.*

**4.10 Diane Zucker Contract**

Diane E. Zucker, M.Ed., CCS-P is the consultation specialist concerning Medicare, Managed care and commercial insurance. She does reviews, training, and consultations. Her hourly rate is \$155 an hour. The maximum time of 20 hours over 12 months is \$3,100 for consulting services / time. A web meeting can be taped and provided for resource needs in the amount of \$550. A total not to exceed \$4,750 for all services, which would include up to three Web programs

*John Silvani motioned to approve the Diane Zucker contract. Kim McKinney seconded the motion. The vote carried the motion.*

**4.11 Ben Ogles Agreement**

Ben Ogles provides professional supports services in programming to address behavioral health outcome measurements. The agreement is from July 1st, 2022 to June 30<sup>th</sup>, 2023. Compensation is \$150 an hour, with the amount not to exceed \$3,000.

*Father Pucke motioned to approve Ben Ogles Agreement. Rev. Cummings seconded the motion. The vote carried the motion.*

**4.12 Jan Pro Contract**

Jan Pro Janitorial Services Contract from July 1<sup>st</sup>, 2022 to June 30<sup>th</sup>, 2023 in the amount of \$21,293.16 in twelve equal payments of \$1,774.43.

*Kim McKinney motioned to approve the Jan Pro Contract. Dave Swigonski seconded the motion. The vote carried the motion.*

**4.13 Geisler Agreements**

Geisler IT Services, LLC provides the claims processing software (GOSH) and supports specific needs to the Board. The Agreement from July 1<sup>st</sup>, 2022 to June 30<sup>th</sup>, 2023 is \$120 per hour normal rate. Prepaid blocks of 24 hours or more are billed at \$108 per hour. The after hour rate is \$169 per hour. Total shall not exceed more than \$20,000.

*Lonnie Tucker motioned to approve the Geisler Agreement and Geisler Business Associate Agreement. Wayne Mays seconded the motion. The vote carried the motion.*

**4.14 Fair Avenue**

The roof is re-shingled. Some pallets are on the premises and will be removed soon. All flooring has been laid and has been epoxied. The health department will be coming out to recertify the kitchen and the plumbing.

Four Seasons is coming to replace the air conditioning the week of April 25<sup>th</sup>. The temporary boiler is gone. The new boiler has been resized for the permanent furnace and will be installed the week of May 2<sup>nd</sup>.

**4.15 State Hospital Report**

Mr. Fourman reviewed the March State Hospital Report. There have been 2.3 civil beds and 17.6 beds on average for FY22. For the month of March, there were 19 forensic beds and 2 civil beds used.

4.09 **Board Self-Evaluation Review**

David Swigonski reviewed the February Survey Monkey Board Self-Assessment results. The report is for information only. 16 out of the 17 board members answered the Survey Monkey.

4.10 **Vouchers and Payments Made by Direct Deduction**

Mr. Rhodus discussed the current voucher approvals and direct deductions.

*Lonnie Tucker motioned to approve the Vouchers and Payments Made by Direct Deduction. Wayne Mays seconded the motion. The vote carried the motion.*

**5. Guest and Board Comments**

5.01 **Guest/Board Comments**

**6. Adjournment**

The next board meeting will be on Wednesday, May 18th at 6:00 p.m.