



**Butler County
Mental Health & Addiction
Recovery Services Board**

Board Meeting Minutes
February 21, 2018

The Butler County Mental Health and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, February 21, 2018 at 6:00 PM at the Board office located at 5963 Boymel Drive in Fairfield, Ohio.

Board President Barbara Desmond called the meeting to order.

Upon the call of the roll the following Board members were present: Laura Amiott, Pat Deis-Gleeson, Barbara Desmond, Chris Hacker, Benjamin Heroux, Mat Himm, Dr. Theodore Hunter, Pat Irwin, Wayne Mays, Kim McKinney, Dr. Cricket Meehan, Marianne Niese, Father Michael Pucke, Reverend Gary Smith, Debbie Stanton, Dave Swigonski, Lonnie Tucker and Ken Willman

Staff members present at the meeting were: Scott Fourman, LPCC-S; Cassie Kiesey, Esq.; Tiffany Lombardo, MA, LISW-S, LICDC-CS; Julie Payton, LISW-S, LICDC-CS, OCPSII; Scott Rasmus, PhD, LPCC-S, IMFT; Marion Rhodus, MPA and Nikki Sandor

Recognition of Guest:

Deanna Procter, Access Counseling
Pauline Edwards, Access Counseling
Carolyn Winslow, Big Brothers Big Sisters
Scott Gehring, Community Health Alliance
Julie Himm, Consumer
Lori Higgins, Envision Partnerships
Bill Staler, LifeSpan
Maria Laib, Sojourner
Carrie Hampton, St. Aloysius
Karen Swedersky, St. Aloysius
Goldie Groen, St. Joseph Orphanage
Eric Cummins, St. Joseph Orphanage
Nikki Boberg, Talbert House
Sharon Bartels, Transitional Living
Christa Carnahan, YWCA
Wendy Waters-Connell, YWCA

Agenda Review

- *No changes*

Public Comments: Agenda

- *No comments*

1. Board Communications & Announcements

- a. **Presidents Report** – Ms. Desmond asked for volunteers to be a part of an ADHOC committee to update the work from home and flex time policy. MS. Desmond, Ms. Irwin, Ms. Deis-Gleeson, Ken Willman and Ms. Hacker agreed to be on the committee. Laura Amriott and Cricket Meehan agreed to work behind the scenes on the committee.
- b. **Executive Director Report**
 - i. *Far More US Children Than Previously Thought May Have Fetal Alcohol Disorders*
The New York Times
 - ii. *Untethered a Primer on Social Isolation*
David T. Hsu
 - iii. *OxyContin Decision: It's About Time*
Journal News
 - iv. *Butler Crisis hotline now also accepts texts*
Journal News
 - v. Board Training
 - vi. GMS Move Update
 - vii. Multi-Lingual Committee Update
 - viii. BH Redesign Update
 - ix. Ohio's 2018 Opiate Conference
 - x. Butler County Health Department Drug Related Stats

2. Consent Agenda

- a. February ARS Committee Meeting Minutes
- b. February MH Committee Meeting Minutes
- c. January Board Meeting Evaluations

Mr. Heroux motioned to approve the items in the consent agenda. Mr. Himm seconded the motion. The vote carried the motion.

3. Review of Committee Meetings

a. ARS Committee

- i. Jail Presentation: Major Craft and the Director Vicky Barger
- ii. Jail EMT Expansion
- iii. Envision Opiate Prevention Proposal
- iv. Bridge Proposals
- v. Medical Marijuana Board Member Training
- vi. BC Opiate Business Plan
- vii. Funded Program Components to Ohio Department of Health Grant Application
- viii. Butler County Community Awards Update
- ix. Statewide Week of Appreciation
- x. Miscellaneous

b. MH Committee

- i. January MH Minutes
- ii. CBH Residential Housing Presentation
- iii. Beckett Springs Budget Amendment
- iv. Transportation Update
- v. New Survey (UTS Update)
- vi. BCRTA New Route Program

- vii. Crisis Text Line Update
- viii. Jail Programming Update
- ix. GMS Move Update
- x. Multi-Lingual MH Committee Update
- xi. Suicide Prevention Program Update
- xii. Board Member Annual Trainings
- xiii. Miscellaneous

4. New Business

a. November and December Financial Report

Mr. Rhodus provided an overview of the November financial reports. As of November the Board was 42% of the way through the fiscal year and 38% of Board dollars were spent with 42% of funds received. As of December the Board was 50% of the way through the fiscal year and 47% of Board dollars were spent with 45% of funds received.

Mr. Tucker motioned to approve the November and December Financial Reports. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.

b. February Budget Revisions and Updated Yellow Sheets

Beckett Springs: \$30,000 increase to indigent care

Envision Partnership: \$77,000 increase to substance abuse prevention

Butler County Jail: \$108,000 increase to EMT program

Mr. Himm motioned to approve the Budget Revisions and the Changes in the Yellow Sheet in the amount of \$215,000. Ms. Stanton seconded the motion. The vote carried the motion.

c. Karen Pierce Agreement

The Karen Pierce agreement is in the amount of \$650 for a Medical Marijuana Board Training event on March 3, 2018.

Ms. Amriott motioned to approve the Karen Pierce Agreement in the amount of \$650. Reverend Smith seconded the motion. The vote carried the motion.

d. Couch Brothers Contract

The Couch Brothers contract is in the amount of \$4,250 for lawn services at the Board's Fair Ave property from April 1, 2018 – November 30, 2018.

Mr. Himm motioned to approve the Couch Brothers contract in the amount of \$4,250. Mr. Swigonski seconded the motion. The vote carried the motion.

e. Butler County Jail Agreement

The Butler County Jail agreement is in the amount of \$108,000 for $\frac{3}{4}$ of a year with 168 hours a week of coverage for the hiring of EMTs to screen incoming inmates for MH and AOD issues.

Ms. Hacker motioned to approve the Butler County Jail agreement in the amount of \$108,000. Ms. Deis-Gleeson seconded the motion. Mr. Heroux opposed. The vote carried the motion.

f. Update Opiate Business Plan

The executive summary and financial table have been updated in the Opiate Business plan to reflect a more up to date analysis.

g. BH Redesign Codes

The BH Redesign codes have been updated since the state has made changes to the manual. The newest code set will be effective January 1, 2018.

Mr. Heroux motioned to approve the BH Redesign Codes effective January 1, 2018. Ms. Stanton seconded the motion. The vote carried the motion.

h. Annual Implementation Plan and Score Card

The Annual Implementation Plan, internal score card and external score card have all been updated.

Ms. Stanton motioned to approve the update of the AIP and internal and external score cards. Mr. Himm seconded the motion. The vote carried the motion.

i. Updated Leave Donation Policy

The Leave Donation policy has been updated to allow for staff to donate both vacation and personal time.

Ms. McKinney motioned to approve the Updated Leave Donation Policy. Ms. Hacker seconded the motion. The vote carried the motion.

j. 120 Day Notice Memo

Frank Hickman has created a 120 Day Memo Notice informing providers of the major changes coming for FY19.

Ms. Stanton motioned to approve the 120 Day Notice Memo. Ms. Irwin seconded the motion. The vote carried the motion.

k. January Board and Executive Committee Meeting Minutes

Mr. Himm motioned to approve the January Board and Executive Committee Meeting Minutes. Ms. Amriott seconded the motion. The voted carried the motion.

l. State Hospital Report

Mr. Fourman reviewed the January State Hospital report and pointed out that there were 3 civil beds and 9 forensic beds being used by Butler County residents in January.

m. Vouchers and Payments Made by Direct Deduction

Listed were all the voucher approvals and direct deductions for the month of January.

Mr. Tucker motioned to approve the January Vouchers and Payments Made by Direct Deduction. Ms. Stanton seconded the motion. The vote carried the motion.

5. Guest/Board Comments

6. Adjournment