



Butler County Mental Health & Addiction Recovery Services Board

Board Meeting Minutes Wednesday, February 17th, 2021 Board Meeting

The Butler County Mental Health and Addiction Recovery Services Board held its Board meeting on Wednesday, February 17th, 2021 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio via Webex.

1. Call to Order

- 1.01 Board President Patricia Deis-Gleeson, BSN called the meeting to order.

Upon the call of the roll the following Board members were present via Webex: Pastor Michael Bailey; President Patricia Deis-Gleeson, BSN; Dr. Theodore Hunter; Wayne Mays; Deborah Stanton; Lonnie Tucker, CH, CSW; Father Michael Pucke; Sandra Smith; Christine Hacker, MSN; Vice President Mathew Himm; Kim McKinney, BSN, RN; Rev. Suzanne LeVesconte; Rev. Gary Smith; David Swigonski; Richard Bement; Rev. Vanessa R. Cummings, CAPP; Kelsey Wargo, LPCC-S, CCTP-II; and John Silvani, RN, CARN, CAS, LCDC-II.

Recognition of Guests via Webex:

Deanna Proctor, Access Counseling
Carolyn Winslow, Big Brothers Big Sisters
Pam Mortenson, Catholic Charities
Erin Day, Community Behavioral Health
Lori Higgins, Envision
Joyce Kachelries, Lifespan
Julie Herrmann, St. Joseph Orphanage
Sheri Bartels, Transitional Living
Diane Ruther-Vierling, YWCA
Wendy Waters-Connell, YWCA

- 1.02 Public Comments on the Agenda
- *No comments*

- 1.03 Judge Rogers Recognition
The BCMHARS Board recognized Judge Rogers and his dedication of service to mental health and addiction recovery.

- 1.04 OACBHA Awards/Recognition of our Health Department Directors in our county
OACBHA (Ohio Association of County Behavioral Health Authorities) awarded its annual President's Partnering for Quality Award to the Association of Ohio Health Commissioner. A certificate of recognition was sent to the Health Commission of Butler County Health District, Jenny Bailer, Health Commission for the City of Hamilton, Kay Farrar, & Health Commissioner for the City of Middletown, Jackie Phillips.

2. Board Communication & Announcements

2.01 Executive Directors Report

- A. COVID Updates and BH Focus
Dr. Rasmus gave a brief update concerning COVID-19, which included the epidemiological report, vaccine and PPE status.
- B. Financial Budget Updates – FY21 & Status of FY22 & FY23 State Budget Negotiations Status

The State had a 2 to 3 billion dollar deficit in 2021 that was addressed with apparent reductions in the education budget but no potential cuts impacting our Board.

The FY22-23 state budget is currently being vetted. It will go to the House, Senate, and the Congressional Budget Committee to be finalized by July 1st. OACBHA (Ohio Association of County Behavioral Health Authorities) is petitioning for a 15 million dollar increase to address suicide, mental health awareness and recovery emphasizing the impact of COVID and institutional racism. If this is endorsed by the legislature and the money is allocated per capita, the Board could receive approximately \$350,000 for both biennium 2022 and 2023. It also asks for the continuation of money for the collaboratives for crisis stabilization and withdraw management. The Ohio Department of Mental Health and Addiction Services is presenting with a flat budget with no increase.

- C. Survey Monkey Survey Status Software Live – Board Self-Assessment and Beyond
The Board's Survey Monkey software has now been upgraded. The first January Board Self-Assessment was distributed on Friday, February 12th. The results were downloaded in a pdf form for review. It will be used for many other applications moving into the future.

Dr. Rasmus provided summaries of the following articles D & E:

- D. Gupta, S. (2020, December 8). *Sanjay Gupta on COVID-19's effect on the brain*. AARP. <https://www.aarp.org/health/brain-health/info-2020/brain-health-risks-covid19.html>

- E. Chandrasekaran, A., Douglas, A., Lee, R., & Pasternak, H. (2021, January). **Health Makeover**. *Costco Connection*, 36-41.
- F. C3: ACES Web Seminar of ACES on Friday, March 5th (all day)
C3 (Caring Community Collaborative) is having an ACES web seminar on Friday, March 5th. There are three keynote speakers. This will serve as the annual training for BCMHARSB board members.
- G. Miscellaneous

3. Consent Agenda

3.01 Consent Agenda Items

- A. January Executive Committee Meeting
- B. January Board Meeting Minutes
- C. February MH Committee Meeting Minutes
- D. February ARS Committee Meeting Minutes

Rev. Smith motioned to approve the consent agenda. Mr. Mays seconded the motion. The vote carried the motion.

4. Review of Committee Meeting

4.01 February – MH Committee Meeting Review – Christine Hacker

Ms. Hacker gave a brief update on the MH Committee meeting activities this month.

4.02 February – ARS Committee Meeting Review – Mat Himm

Mr. Himm gave a brief update on the ARS Committee meeting activities this month.

5. New Business

5.01 Financial Report

The Board December Financial Report (50% through the FY21) shows that the Board has budgeted \$16,054,505 and has collected \$7,783,840, which is 48.48% of its revenues so far. Year To Date Administration costs are running at 46% with a budget of \$1,729,145. The Board has currently paid 36% to the provider for completed service commitments that are reflected in their billings and budgets with a current cash balance of \$18,646,370.

Mr. Tucker motioned to approve the Financial Report. Rev. Cummings seconded the motion. The vote carried the motion.

5.02 Board Forecast

Mr. Rhodus shared the updated Multi-Year forecast for FY2020 – 2025 for the Board Member information. Dr. Rasmus emphasized the MH fund 0500, which is the budget line item most affected by our levy revenues and Board expenses. Dr. Rasmus indicated

that the Board can work off of current funding and reserve levels until the Spring of 2023 without needing to consider new money through a new levy.

5.03 **Contract Modifications**

Butler Behavioral Health – Provider facilitated budget increase in the amount of \$73,000 for general mental health services. An increase in the amount of \$17,843 to offset lower Medicaid estimated revenues. Contract not to exceed \$2,392,579, with program narrative update.

Catholic Charities – Provider facilitated budget increase in the amount of \$25,000 for early childhood services program. Contract not to exceed \$168,059, with program narrative update.

Community Behavioral Health – Provider facilitated budget increase in the amount of \$150,000 for general substance abuse disorder services. Additional allotment of medicine covered by Central Pharmacy increase from \$50,000 to \$100,000. Contract not to exceed \$4,264,271, with program narrative update.

DeCoach Rehabilitation Centre – Provider facilitated budget increase in the amount of \$24,000 for general substance abuse disorder services. Contract not to exceed \$141,591, with program narrative update.

Forensic Evaluation Services Center – Provider facilitated budget increase in the amount of \$14,000 for services provided to Butler County Juvenile Court. Contract not to exceed \$76,650, with program narrative update.

Sojourner Recovery Services – Provider facilitated budget increase in the amount of \$2,000 for medical and related services for substance abuse disorder services. Contract not to exceed \$1,639,400, with program narrative update.

YWCA of Hamilton – Provider facilitated budget request to stop the per diem unit billing and finish out the year based on paying out the balance of the contract over two invoices submitted. Contract not to exceed \$378,150, with program narrative update.

Ms. Stanton motioned to approve the Contract Modifications and Program Narratives. Ms. Hacker seconded the motion. The vote carried the motion with one opposed.

5.04 **FY20 10.7.3 Contract Amendment**

The BCMHARS Board FY21 Provider Contract, Paragraph 10.7.3 Budget Revision Requests will add the language “The Executive Director may accept requests for budget changes at times other than those specified in section 10.7.1 and 10.7.2 upon a showing of good cause.”

Mr. Tucker motioned to approve the contract amendment. Ms. Wargo seconded the motion. The vote carried the motion.

5.05 Medicaid Manual Update Reflective of Code 99417

The Ohio Department of Medicaid Provider Requirements and Reimbursement Manual was recently updated January 1st. The code number has changed for services the Board is paying for.

Mr. Silvani motioned to approve the Medicaid Manual Update Code 99417. Ms. McKinney seconded the motion. The vote carried the motion.

5.06 120 Day Memo

Frank Hickman, the BCMHARS Board contracting attorney provides the 120-Day Meeting Memo language. It highlights the significant changes in the FY22 contract that the providers need to be aware of. Dr. Rasmus summarized the 12 new updates with the Board.

Mr. Mays motioned to approve the 120-Day Meeting Memo. Rev. Cummings seconded the motion. The vote carried the motion with one opposed.

5.07 Board's Assistance Prosecutor/Attorney Annual Fee

The Board received a letter from the Prosecutor's office detailing Cassandra Kiesey's charges to the Board in the amount of \$102,234. This amount will be directly deducted from the Board's Tax Levy funds.

Rev. Smith motioned to approve the attorney annual fee. Pastor Bailey seconded the motion. The vote carried the motion.

5.08 Point Factor Analysis of Board Employees Job Descriptions and Salaries

The Board association has completed a salary survey. The Board's HR subcontractor, JK Evans & Associates, LLC, does a Point Factor Analysis in support of the Board to provide updated staff salary ranges. Updated job descriptions will be ready for review by the Board at the March board meeting. The analysis will review the updated Board Association (Ohio Association of County Behavioral Health Authorities) wage scales, the labor market data, job descriptions and will then derive appropriate salary ranges.

It was decided that Roman numeral five in JK Evan's Invoice for this service titled, Professional Services fees, would be altered. The sentence, "Invoices are due and payable within 30 days of billing" will be deleted. The added language will be, "Itemized invoices are due and payable within 30 days."

Rev. Cumming motioned to approve to amend the Point Factor Analysis. Mr. Silvani seconded the motion. The vote carried the motion.

Rev. Cummings motioned to approve the Point Factor Analysis. Ms. Hacker seconded the motion. The vote carried the motion.

5.09 One time NAMI Grant in honor of Judge Rogers

Dr. Rasmus requested a one-time grant for NAMI in the amount of \$200 in honor of Judge Rogers in appreciation for his years of services.

Mr. Tucker motioned to approve the NAMI Grant. Rev. Smith seconded the motion. The vote carried the motion.

5.10 University of Cincinnati Research Team BAA for QRT Data (de-identified)

The University of Cincinnati Research Team is being funded by Interact for Health to do a research study on the effectiveness, impact and outcomes of the Quick Response Team (QRT) model in the region. They have asked the BCMHARS Board to participate. The agreement is to allow them access to the Board's de-identified QRT data through the Cordata software/database and include it with their research. A summary report will be provided to the Board. They have offered to present their findings once the project is done.

Mr. McKinney motioned to approve the Data Use Agreement. Ms. Stanton seconded the motion. The vote carried the motion.

5.11 Health District Contract

The Butler County General Health District is in the process of hiring and housing a full time epidemiologist who will be focused on data collection and trends for substance abuse in the county. The goal is to acquire data from more than just the health district, but from across the county. The agreement is from March 1, 2020 to September 30th, 2021 in the amount of \$70,000.

Ms. Stanton motioned to approve the Health District Contract. Mother Suzanne seconded the motion. The vote carried the motion.

5.13 State Hospital Report

Mr. Fourman reviewed the January State Hospital Report. There have been 4 civil beds and 12 forensic beds budgeted. For the month of January there were 23 forensic beds and 1 civil bed used. Year to date, the average is 1 civil bed and 17.1 forensic beds.

5.14 Vouchers and Payments Made by Direct Deduction

Mr. Rhodus discussed the current voucher approvals and direct deductions.

Ms. Stanton motioned to approve the Vouchers and Payments Made by Direct Deduction. Ms. McKinney seconded the motion. The vote carried the motion.

6. Guest and Board Comments

6.01 **Guest/Board Comments**

7. Adjournment

The next board meeting will be on Wednesday, March 17th at 6:00 p.m. via Webex unless Dr. Rasmus indicates the need to change this date and time.