



Butler County Mental Health & Addiction Recovery Services Board

Board Meeting Minutes Wednesday, February 16th, 2022 Board Meeting

The Butler County Mental Health and Addiction Recovery Services Board held its Board meeting on Wednesday, February 16th, 2022 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio and via Webex.

1. Call to Order

1.01 Board Vice President Mat Himm called the meeting to order.

Upon the call of the roll the following Board members were present: President Patricia Deis-Gleeson, BSN (via Webex); Pastor Michael Bailey (via Webex); Dr. Theodore Hunter; Tara D'Epifanio; Lonnie Tucker, CHE, CSW; Father Michael Pucke; Wayne Mays; Deborah Robertson; Mathew Himm; Kim McKinney, BSN, RN; Rev. Suzanne LeVesconte; Rev. Gary Smith; Dave Swigonski; Richard Bement; Rev. Cummings, CAPP; and Kelsey Wargo, LPCC-S, CCTP-II, and John Silvani, RN, CARN, CAS, LCDC-II

Recognition of Guests:

Samantha Leckering, Wright State University

Recognition of Guests via Webex:

Deanna Proctor, Access Counseling
Carolyn Winslow, Big Brothers Big Sisters
Erin Day, Community Behavioral Health
Scott Gehring, Community Health Alliance
Lori Higgins, Envision
Joyce Kachelries, LifeSpan, Inc.
Julie Herrmann, NewPath
John Parran, NewPath
Jillane Holland, Transitional Living
Wendy Waters-Connell, YWCA
Jacqueline Jackson, YWCA

1.02 Board Open Discussion

A. Interested in having youth representatives being a part of the Board. They have a great perspective.

B. Patients are still having transportation issues, specifically with medical transport. Patients complained of people being in the transport that were not patients. Medicaid transport dropping a patient off and not returning. It is a real concern.

C. Would like to look into housing for the homeless and those with substance abuse issues.

D. Where is the Board at addressing the future levy? Scott Rasmus will be talking about the forecast and will make sure this question is answered.

E. Concerning the Board member survey, what is the Board looking for and how are they using that information? The questions were modified a year ago. The executive committee looks at the questions and responses. Is there something that should be asked that is not being asked? Should questions be deleted or added? The comments provided by Board member in the self-assessment are vague and unclear.

F. A local church is offering scholarships for people who would like to receive mental health services. Who would that be directed to?

G. Would like to propose, if there is a new person on the Board, to create a statement of focus, not a mission statement. There are 120 minutes and a part of those are wasted when they could be handled outside of a board meeting. The Board needs to focus on recovery and the individuals who need attention. Talking about day to day stuff is necessary but the focus needs to be stated.

2. Board Communication & Announcements

2.01 Executive Directors Report

- A. COVID Update
Dr. Rasmus gave a COVID update, including Butler County General Health District's reported cases.
- B. Butler County Stepping Up Update
There was a SIM (Sequential Intercept Mapping) in December. It has been completed. There will be a final draft within the next few weeks. The four areas of focus are housing, jail programming, crisis cross training and jail reentry coordination. The committee is looking at their goals. The framework for data collection is being discussed. The Stepping Up Committee continues to meet monthly.
- C. Board FY23 New Funding Update
Four providers petitioned for new money in December for FY22. If the provider wants to allocate new money for FY23. Dr. Rasmus indicate he has received

about \$1.3 million in new funding requests for FY23 across 5-6 providers. In contrast in FY22 the request was for \$450,000.

- D. **Board Retreat Reschedule**
Next training will be May 5th from 4:00 to 7:00 p.m. There will be a mission and vision statement piece and training for those who were unable to attend the January ethics training seminar. Mat Himm suggested to have Marion Rhodus do a training on Board finance since he is leaving the Board at the end of FY22.

- E. **North Fair Avenue Tour**
Mat Himm, Angie Creech, Dr. Rasmus, Pat Deis-Gleeson (via Facetime), Scott Gehring and Kelly Hibner-Kalb toured North Fair Avenue. Dr. Rasmus shared a photo of the kitchen floor and indicated he would discuss N. Fair Ave. further in the New Business part of this meeting.

- F. **Performance Metrics and Date Committee Meeting**
Dr. Rasmus shared the Ohio BH Crisis Task Force Findings from the initial Board Crisis Continuum Board Survey. All of the results came from a survey the BCMHARSB filled out in November with other Board in the state. Overall observations were as follows: Boards had significant variation in the types of data they were able to gather; extremely thorough responses overall; clearly had communication with providers and community partners; and there were examples of excellence in almost every domain.

- G. **Crisis Stabilization Unit**
The Crisis Stabilization Unit (CSU) Advisory Committee has reviewed the Oregon and Arizona model. Board staff has toured the Butler County care facility. Dr. Rasmus has met with all three commissioners to discuss the CSU status. To have sustainability over time, levy funding will be a contributing factor. The current operating cost, at this time, is estimated to be 6 million dollars (2022 dollars). The next advisory committee meeting will be the end of February.

- H. **NAMI Annual Awards Dinner**
The Annual NAMI Awards dinner is Thursday, April 21st at 6:00 p.m. at the Courtyard by Marriott in Hamilton, Ohio. If any Board member is interested to attend, please let Jennifer Coats know. The Board will support the Board members ticket.

- I. **Miscellaneous**
March 3rd at 5:00 p.m., Fairfield Schools will have a breakout session on mental health.

C3 is hosting a Family Wellness Night on March 10th from 5:00 to 8:00 p.m. at Lakota East Freshman School. Keynote speaker is Amy Stenger-Sullivan, LPCC-S.

3. Review of Committee Meetings

3.01 February – ARS Committee Meeting Review – Mat Himm

Mat Himm gave a brief update on the ARS Committee meeting activities this month.

4.02 February – MH Committee Meeting Review – Kim McKinney

Ms. McKinney gave a brief update on the MH Committee meeting activities this month.

4. New Business

4.01 Meeting Minutes

- A. January Board Meeting Minutes
- B. January Executive Committee Meeting minutes
- D. February ARS Meeting minutes
- E. February MH Meeting Minutes

John Silvani motioned to approve the Meeting Minutes. Dave Swigonski seconded the motion. The vote carried the motion.

4.02 Financial Report

The December Financial Report (50% through the fiscal year) shows that the Board has budgeted \$17,956,632 and has collected \$7,783,106 which is 43.34% of its revenue so far. Year To Date Administration costs are \$778,064 with a budget of \$1,753,108 that is 44%. The Board has currently paid out 40% of its budget. The current cash balance as of 12/31/21 is \$20,322,771.

Rev, Smith motioned to approve the Financial Report. John Silvani seconded the motion. The vote carried the motion.

4.03 Board Forecast

Mr. Rhodus shared the updated Multi-Year forecast for FY2022-2030 for the Board member information. Dr. Rasmus emphasized the months of reserve and that the Board is on target for a levy campaign in November, 2023. This forecast projection does not include a CSU. The CSU could add at least another 0.9 Mills to cover the cost of the CSU alone.

Dr. Rasmus met with Dean Langevin, who is typically the Board's levy consultant. He has a number of health issues. Dean will remain a consultant to the Board but Dr.

Rasmus and Dean are actively looking for a new levy consultant to run our upcoming campaign.

4.04 **Budget Revisions and Program Narratives**

Access Counseling Services, LLC- Provider facilitated budget revision in the amount of \$25,000 to reduce from outpatient SUD and reallocate to cover housing expenses paid by the SOR grant before SOR notification of ineligible charges in the amount of \$25,000. Reclassify \$25,000 SOR funded housing to SOR services. No change in contract amount of \$1,620, 098 with program narrative.

Community Behavioral Health - Provider facilitated budget revision in the amount of \$170,000 to increase the contract in support of group home fees. The new amount, including management fee, is \$1,524, 594. Changes to SOR housing amount reclassified to claims. The total of the modified contract will not exceed \$4,022, 674 with program narrative.

Sojourner Recovery Services – Provider facilitated budget revision in the amount of \$116,273 in support of room and board costs. The new amount is \$1,068,997. In addition, a room and board rate increase by \$2.50 to \$72.50 per diem will go into effective February 17, 2022. This effective date applied to the new overall amount and room and board rate. The total modified contract will not exceed \$2,014,606, with program narrative.

Father Pucke motioned to approve the Budget Revisions and Program Narratives. Rev. Cummings seconded the motion. The vote carried the motion.

5.05 **120 Day Meeting Memo**

The 120 Day Memo is created annually by Hickman & Lowder Co., LPA and lists major changes in the FY23 contract. The revisions were discussed by Dr. Rasmus. The 120 Day Memo Meeting with providers is scheduled for Friday, February 18th at 1:30 p.m.

John Silvani motioned to approve the 120 Day Meeting Memo. Lonnie Tucker seconded the motion. The vote carried the motion.

5.06 **Prosecutor's Letter**

The Board received a letter from the Prosecutor's office detailing Cassandra Kiesey's salary and benefits in the amount of \$105,085, which is directly deducted from the Board's Tax Levy funds. The Butler County Prosecutor's office will pay for membership fees. Ms Kiesey's training funding will be decided on a case by case basis.

5.07 **Ohio University Subaward**

The State reached out to the Board staff in the fall (2021) regarding a Community Collective Impact Model 4 Change project. Butler is one of six counties participating. It is focused on prevention, looking at disparities and social discrimination of health in the community. The State has contracted through Ohio University to oversee this project. As a part of the participation, there will be funding to help support the Board and provider's time. Tiffany Lombardo is the co-project director. The Agreement period is from Sept 30th, 2021 to June 30, 2022 in the amount of \$20,000.

John Silvani motioned to approve the Ohio University Subaward. Dave Swigonski seconded the motion. The vote carried the motion

5.08 **Tuition Reimbursement Policy**

The tuition reimbursement policy and application was updated.

Rev. Cummings motioned to approve the Tuition Reimbursement Policy with correction of verbiage. Mother Suzanne seconded the motion. The vote carried the motion.

5.09 **North Fair Avenue Update**

While touring the North Fair Avenue property, Scott Gehring (President Community Health Alliance (CHA)) handed Dr. Rasmus and Mat Himm a letter, along with copies to go to the other board members. It was a petition to expedite any needed repairs, continue to keep the CHA updated on the status of any repairs, and to sell the property to CHA.

Scott Gehring also provided some clarification on the letter as well as offered the position of his Governing Board members on the N. Fair Ave. facility.

Dr. Rasmus presented on the status of the boiler, sewer pipe, and great trap line. He requested an additional \$75,000 in spending authority to address the roof and upgrading the floor.

Richard Bement motioned to approve the spending authority in the amount of \$75,000 to address the flooring and roof. Mother Suzanne seconded the motion. The vote carried the motion.

5.12 **State Hospital Report**

Mr. Fourman reviewed the January State Hospital Report. There have been 2 civil beds and 16 forensic beds budgeted. For the month of January, there were 15 forensic beds and 2 civil beds used.

5.13 **Board Self-Evaluation Review**

David Swigonski reviewed the January Survey Monkey Board Self-Assessment results. 10 out of the 17 board members answered the Survey Monkey.

5.14 **Vouchers and Payments Made by Direct Deduction**

Mr. Rhodus discussed the current voucher approvals and direct deductions.

Lonnie Tucker motioned to approve the Vouchers and Payments Made by Direct Deduction. John Silvani seconded the motion. The vote carried the motion.

8. Guest and Board Comments

8.01 **Guest/Board Comments**

9. Adjournment

The next board meeting will be on Wednesday, March 16th at 6:00 p.m.