



**Butler County
Mental Health & Addiction
Recovery Services Board**

**Board Meeting
February 15, 2017**

The Butler County Mental and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, February 15, 2017, at 6:00 PM at the Board offices located at 5963 Boymel Drive in Fairfield, Ohio.

Board Vice-President Wayne Mays called the meeting to order.

Upon the call of the roll the following Board members were present: , Jennifer Carter, Pat Deis-Gleeson, Christine Hacker, Benjamin Heroux, Dr. Theodore Hunter, Patricia Irwin, Wayne Mays, Dr. Cricket Meehan, Rev. Gary Smith, Deborah Stanton, David Swigonski, Lonnie Tucker and Dr. Ken Willman

Staff members present at the meeting were: Scott Fourman, MS, LPCC-S; Cassandra Kiesey, Esq.; Julie Payton, LISW-S, LICDC-CS, OCPSII; Marion Rhodus, MPA; Scott Rasmus, PhD, LPCC-S, IMFT; Nikki Sandor

Recognition of Guest

Guests present at the meeting were: Deanna Proctor, Chief Executive Officer for Access Counseling Services; Pauline Edwards, Associate Executive Director for Access Counseling Services; Colleen Edwards, Access Counseling Services; Sheri Bartels, Interim CEO and Chief Administrative Officer for Transitional Living, Inc.; Carolyn Winslow, CEO for Big Brothers Big Sisters; Bill Staler, CEO for LifeSpan; Carrie Parsell, Clinical Director for St. Joseph Orphanage; Randy Allman, CEO for Butler Behavioral Health Services; Brian Wlodarczyk, Director of Mental Health, Catholic Charities of Southwestern Ohio; Lori Higgins, President of Envision Partnerships; Berni Murray, Program Director for NAMI; Rhonda McDonald, Community Behavioral Health; Scott Gehring, CEO of Sojourner; Lynn Harris, Clinical Director of Adult Services for Access Counseling Services; Suanne Lozano, Executive Director of Modern Psychology and Wellness

Agenda Review

-No changes

Public Comments: Agenda

-No comments

1. BUTLER BEHAVIORAL HEALTH SERVICES PRESENTATION

Randy Allman, Chief Executive Officer, provided an overview of what programs and services Butler Behavioral Health Services provides for the residents of Butler County.

2. COMMUNICATIONS/ANNOUNCEMENTS

A. Board Correspondence

- a. St. Aloysius has some office space available for sub-leasing. Recently a few prospective tenants have inquired about renting the entire space. They may make the decision to sub-lease their entire space, and if they do they will move their entire child and adolescent services to another convenient location in Butler County

B. Board President Report

Mr. Mays, Board Vice-President, provided an overview of what the Board and Board staff have accomplished in the last month. See page 5 and 6 for a full report.

C. Executive Directors Report

Dr. Rasmus presented an Executive Director report and provided an overview of the following topics:

- a. OACBHA Crisis and Detox Services in Ohio and stats on overdose deaths in Ohio
- b. OACBHA SFY 2018-2019 State Budget Platform
- c. OACBHA Upcoming Conferences – Ohio’s 2017 Opiate Conference and Ohio’s Recovery Conference
- d. Overview of the article: *Counseling Today – American Counseling Association Publication*
- e. Overview of the article: *Teen Use of Any Illicit Drug Other than Marijuana at New Low*

4. MINUTES**January Board and Executive Committee Meeting Minutes and February ARS and MH Committee Meeting Minutes**

Ms. Hacker motioned to approve the January Board and Executive Committee Meeting Minutes and the February ARS and MH Committee Meeting Minutes. Ms. Irwin seconded the motion. The vote carried the motion.

5. MENTAL HEALTH COMMITTEE

Mr. Mays provided an overview of the February Mental Health Committee meeting that was held on February 8, 2017. See the minutes for more details.

6. NEW BUSINESS**A. Financial Reports**

Mr. Rhodus provided an overview of the November financial report which showed that with 42% of the fiscal year expired we have received 44% in revenues and have used 33% of board administration funds.

Ms. Deis-Gleeson motioned to approve the November Financial Report. Ms. McKinney seconded the motion. The vote carried the motion.

B. Yellow Sheet and Budget Revisions

The budget revision for Access Counseling Services is in the amount of \$60,000 for non-Medicaid intensive outpatient treatment services, AOD subsidy and AOD adolescent services funds. The budget revision for Sojourner Recovery Services is for a \$40,000

reduction in adolescent program funding and \$8,500 state funding increase for the perinatal program.

The yellow sheet reflects the budget revisions for Access Counseling, Sojourner Recovery Services, a \$102,250 reduction from the Butler County Coalition and \$20,000 increase for Lumiere contract.

Ms. Stanton motioned to approve the changes in the yellow sheet. Mr. Tucker seconded the motion. The vote carried the motion.

Ms. Deis-Gleeson motioned to approve the budget revisions for Access Counseling and Sojourner Recovery Services. Reverend Smith seconded the motion. The vote carried the motion.

C. Couch Brothers Contract

The Couch Brothers contract is for ongoing lawn maintenance for the Fair Ave. property and is not to exceed \$4,250.

Dr. Hunter motioned to approve the Couch Brother contract. Ms. Stanton seconded the motion. The vote carried the motion.

D. Butler Tech Contract

The Butler Tech contract is for medical billing training to cover the new behavioral health codes and is in the amount of \$5,000 for the training and up to and additional \$1,000 for consultation. The total contract is not to exceed \$6,000.

Mr. Tucker motioned to approve the Butler Tech contract. Ms. Hacker seconded the motion. The vote carried the motion.

E. Hickman & Lowder Contract

The Hickman and Lowder contract is an ongoing contract that has a rate increase of an additional \$10 an hour to bring the hourly billing rate to \$270. The contract is for attorney consultation services in regards to the Board's fee for service contract.

Mr. Swigonski motioned to approve the Hickman and Lowder contract. Mr. Tucker seconded the motion. The vote carried the motion.

F. Children's Services MOU

The Children's Services MOU is a collaborative shared funding agreement with Children Services and Juvenile Court to pay for a grant writers expertise to help get a grant to reinstate the family drug court program in the county.

Mr. Heroux motioned to approve the Children's Services MOU in the amount of \$9,235. Ms. Stanton seconded the motion. The vote carried the motion.

G. Job Descriptions

The Director of Children Services and the Director of ADAS job descriptions have been updated to keep them current and to be more specific for the purpose of Culture of Quality.

Mr. Tucker motioned to approve the changes in the job descriptions of the Director of Children Services and the Director of ADAS. Ms. Stanton seconded the motion. The vote carried the motion.

H. 120 Day Meeting Memo Endorsement

Dr. Rasmus reviewed the eleven changes in the AIP contract that were noted in the 120 Day Meeting Memo (created by Frank Hickman) and stated that meetings with providers will begin mid-March. Discussions ensued regarding exact wording of #6 in the memo.

Ms. Deis-Gleeson motioned to approve the 120 Day Meeting Memo with the caveat that #6 will be changed to read "The Board will require each agency to provide a budget on or before May 1, 2017." Mr. Heroux seconded the motion. The vote carried the motion.

I. Program Narrative for AIP

Ms. Lombardo provided an overview of the newly updated Annual Implementation Plan/Application for Funding which has been improved and updated to ensure quality program funding.

Ms. Hacker motioned to approve the newly update AIP. Mr. Himm seconded the motion. The vote carried the motion.

J. Direct Deduction for Personnel Support

There can no longer be a contract with the Assistant Prosecutor's office to support Ms. Kiesey's position; there will now need to be a direct deduction in the amount of \$92,901 to cover her salary and benefits.

Ms. Stanton motioned to approve the Direct Deductions for Personnel Support. Ms. Hacker seconded the motion. The vote carried the motion.

K. 21st Century Cures Act

The Board has requested funding for about 1.1 million dollars from the state in support of Ohio Department of Mental Health and Addiction Services grant to the Federal Government through the 21st Century Cures Act funds. The funding will used for possible prevention, addiction recovery treatment, and other supports.

L. Strategic Plan – Advocacy/Public Relations

Dr. Rasmus reviewed the advocacy and public relations section of the strategic plan. 25% of the objectives have been completed, 64% of the objectives have been started and/or are ongoing. Lastly 11% of the objectives in this section have yet to be started. These statistics for the 6th and last section of the strategic plan are as good as or better than the average statistics for the entire plan. This completes the review of the entire plan over the last 10 months.

M. Health Officer Training Approval

Dr. Miller, Ms. Kiesey and Mr. Fourman taught Health Officer Training for individuals who are able to write holds on individuals who are at risk to themselves or others in

Butler County. A list of trainees designated to be Health Officers was presented to the Board for approval until June 30, 2017.

Ms. Hacker motioned to approve the appointment of the Health Officers who attended the training. Mr. Heroux seconded the motion. The vote carried the motion.

N. Evaluation of January Board Meeting

17 Board Members completed the January Board Meeting Evaluation. The January average was 1.4 (in between agrees and strongly agrees). The number one question that resulted in a significant below average score of less than 1 was #5 which states that discussions were held equally among board members and not dominated by only a few vocal individuals.

O. State Hospital Report

Mr. Fourman reviewed the January State Hospital report and noted that there were 5 civil beds and 12 forensic beds used by Butler County residents in state hospital for the month of January 2017. The Board was below average on its civil beds and a little above average on its forensic beds which for the latter we have very little control over.

P. Vouchers and Payments Made by Direct Deduction

Listed were all of the Voucher Approvals and Direct Deductions for the months of January.

Ms. Stanton motioned to approve the January Vouchers and Payments made by Direct Deduction in the month of January. Ms. Carter seconded the motion. The vote carried the motion.

3. GUEST/BOARD COMMENTS

4. ADJOURNMENT

President's Message 2/15/17

Being a MHARS board member is something to be proud of. We do have the best interest of our consumers, their families and are good stewards of the taxpayer's money. We research, reach out and work to keep Butler County MHARS board user-friendly and an effective resource.

We have six board member's terms expiring in June and ALL six are renewing their commitment to serve. Our Board is very strong and effective because of our dedicated members. We would like to thank Jennifer Carter, Chris Hacker, Dr. Ted Hunter, Kim McKinney, Marianne Niese and Debbie Stanton for their continued service.

The OACHBA Legislative Day was held in Columbus 1/31/17 and one third of our Board was in attendance and three staff members. I would like to thank Wayne Mays, Dr. Ken Willman, Lonnie Tucker, Kim McKinney and Mat Himm, Dr. Rasmus, Julie Payton and Nikki Sandor for taking their time to meet with Butler County State legislators. We were able sit down with them and share our state and local mental health and addiction needs.

Dr. Scott Rasmus and BCMhARS Board were recognized for receiving Culture of Quality certification as a newly combined board. Thanks to Dr. Rasmus, Marion Rhodus, Julie Payton and all the staff for accomplishing this.

The visit to Envision Partnerships was well attended and Lori Higgin's and her staff shared their true passion for prevention.

They are imbedded in our schools and make lasting differences in the lives of students, their parents and families and the local school district. There is so much more that Envision Partnerships are doing in Butler County. Check out their website envisionpartnerships.com or arrange a visit. It is wonderful to see how they all work and support each other to keep PREVENTION a very important focus in Butler County.

We very much appreciate the survey information (Board Member Self-Assessment) and are working to make our meetings better. Some months the agenda is packed due to budgets, contracts and state mandates and your patience and the agencies patience is greatly appreciated.