



**Board Meeting Minutes**  
**Wednesday, November 20th, 2019**  
**Board Meeting**

The Butler County Mental Health and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, November 20<sup>th</sup>, 2019 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio.

**1. Call to Order**

1.01 Board President Wayne Mays called the meeting to order.

Upon the call of the roll the following Board members were present: Pastor Michael Bailey; Patricia Deis-Gleeson, BSN; Dr. Theodore Hunter; Wayne Mays; Lonnie Tucker, CHE, CSW; Father Michael Pucke; Sandra Smith; Christine Hacker, MSN; Mathew Himm; Kim McKinney, BSN, RN; Rubina Dosani; Rev. Gary Smith; David Swigonski; Richard Bement; Rev. Vanessa R. Cummings, CAPP; Kelsey Wargo, LPCC-S, CCTP-II; and John Silvani, RN, CARN, CAS, LCDC-II.

**Recognition of Guests:**

Deanna Proctor, Access Counseling  
Lori Higgins, Envision Partnerships  
Steve Cahill, Community Behavioral Health  
Bob Tucker, Community Behavioral Health  
Wendy Waters-Connell, YWCA  
Joyce Kachelries, Lifespan  
Julie Herrmann, St. Joseph's Orphanage  
Meredith O'Neill, Talbert House  
Carolyn Winslow, Big Brothers Big Sisters  
Sharon Bartels, TLC

1.02 Agenda Review  
- *No changes*

1.03 Public Comments on the Agenda  
- *No comments*

**2. Presentation**

2.01 **Rob Wile - CORSA**

Rob Wile from United Heartland Insurance Agencies gave a presentation on the County Risk Sharing Authority (CORSA), and the principles of governing board member's liability. While doing so they reviewed governing board members duties of diligence, loyalty and obedience as well as provided a review of immunity provisions defined by state statutes and allegations of gross negligence. An in-depth explanation of the Board's CORSA insurance coverage was provided and questions and answers ensued following the presentation. The levels were reviewed with the Board as per policy. The levels have remained the same as last year per the recommendation of the Board's insurance company.

### **3. Correspondence**

#### **3.01 Butler Behavioral Health Letter**

The Board received a letter from Butler Behavioral Health requesting additional funding in the amount of \$260,000 for coordination and support services.

#### **3.02 Community Behavioral Health Letter**

The Board received a letter from Community Behavioral Health requesting additional funding in the amount of \$68,178.42 for infrastructure failures, which caused them to close residential rooms to ensure client safety that reduced revenue and created a financial hardship for the Greater Miami Services program at Fort Hamilton Hospital.

#### **3.03 Transitional Living Letter**

The Board received a letter from Transitional Living requesting additional funding for \$102,000 due to subsidy shortage.

### **4. Board Communication & Announcements**

#### **4.01 Executive Director's Report**

##### **I. New Board Member Appreciation Night**

Dr. Rasmus shared that November is new board member appreciation night. This is why food and beverages are being provided at this meeting.

##### **II. Statewide Levy Update**

Dr. Rasmus shared the November 2019 Election county levy results from Boards across the state.

##### **III. State Funding Update**

ODMHAS is slated to allocate 18 million dollars in K-12 prevention funds for FY2020-2021. Butler County is supposed to receive \$556,906. There was a webinar November 19 discussing these funds. The Board is required to submit a letter of intent by November 29<sup>th</sup>, in order to take on the role of facilitator for

these funds. A planning committee needs to be identified. Furthermore, an assessment webinar will be provided by ODMHAS on December 3<sup>rd</sup> and a plan of action will be taken. The allocation of the \$556,906 in FY2020 is half is to be received in December 2019 and half will be received after all of plan of action from the school systems are received.

- IV. **Article, “Seven Mile medical pot dispensary set opening date for this week,” Callahan, D. (2019, October 22) Retrieved from [https://www.journal-news.com/news/local/seven-mile-medical-pot-dispensary-sets-opening-date-for-this-week/I0OCUJogXIGnNN0WhnsIDP/?fbclid=IwAR25-1KItSMGDxnPKU5KKsSQ9y\\_YkdoOJgfv3h8q5f6ueiQoGA3yZusgy0A](https://www.journal-news.com/news/local/seven-mile-medical-pot-dispensary-sets-opening-date-for-this-week/I0OCUJogXIGnNN0WhnsIDP/?fbclid=IwAR25-1KItSMGDxnPKU5KKsSQ9y_YkdoOJgfv3h8q5f6ueiQoGA3yZusgy0A)**  
The Seven Mile medical pot dispensary opened Thursday, October 24th. The state approved provisional licenses for 56 dispensaries across the state this past summer, including two in Butler County.
- V. **“Lung Injury Associates with Electronic Cigarette, or Vaping” (2019), Retrieved from Kiesewetter, S. (2019, October 8) Retrieved from [https://interactives.nejm.org/file/cdc\\_vaping/index.html](https://interactives.nejm.org/file/cdc_vaping/index.html)**  
Center for Disease Control issued statistics for lung injuries associated with electronic cigarettes and vaping up to November 2019. There were 2,290 reported cases and 47 deaths. 68% were male. 38% were between the ages of 18-24. 83% reported the use of products containing THC.
- VI. **Article, “How the End of Daylight Savings Time Can Affect Your Health,” Shannon-Karasik, C. (2019, October 31) Retrieved from <https://www.instyle.com/beauty/health-fitness/daylight-saving-time-ending-health-risks>**  
Currently 70 countries participate in Daylight Savings Time (DST), several are pushing to end the practice citing unpopularity and public health concerns. A 2016 study published in Epidemiology showed that depression diagnoses have a tendency to spike as people make the transition out of DST and into Standard Time. This could be related to a larger condition called Seasonal Affective Disorder (SAD), where people notice an increase of depressive symptoms in early fall or winter which is linked to decreased exposure to light.
- VII. **Schneider, Kirk J. “The U.S. Needs a Mental Czar,” Scientific American, vol. 321, no. 5, Nov. 2019, doi:10.1038/scientificamerican1119-12**  
According to recent surveys, rates of depression, anxiety and opioid addiction in the U.S. are higher, especially among the youth. A survey published in January 2019 by the California Health Care Foundation and the Kaiser Family Foundation found that more than half of those surveyed thought their communities lacked adequate mental health care providers and that most people with mental health conditions are unable to get needed services. This is an indication that there is a gap in state and federal oversight of public mental health. Currently, the federal office of the surgeon general oversees operations of the U.S. Public Health Service, which communicates health recommendations to the public. There is not

a position currently for an office dedicated to public mental health. This position would be nominated by the president and would send a message to the public that mental health is an important issue.

**VIII. NAMI's Medicaid Eligibility Booklet**

NAMI Ohio developed a booklet to assist adult mental health clients, family members and case managers access and maintain Medicaid, Social Security Income (SSI) and Social Security Disability Insurance (SSDI) benefits.

**IX. Board Member Retreat**

A Board member retreat in 2020 was discussed. Previous suggested training topics were media, social media training, public relations, and levy education.

**X. Board Name Change**

The strategic plan lists an objective concerning a board name change. Dean Langevin, the Board PR consultant, has talked about changing the name to something shorter.

**XI. Homeless count**

Ohio Balance of State Continuum of Care (BOSCO) will be taking a Point-in-Time Count in January. Volunteers will be counting the homeless in Butler County.

**5. Consent Agenda**

5.01 Consent Agenda Items

- A. October Board Meeting Minutes
- B. October Executive Committee Meeting Minutes
- C. November ARS Meeting Minutes
- D. November MH Meeting Minutes

*Dr. Hunter motioned to approve the items in the consent agenda. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.*

**6. Review of Committee Meetings**

6.01 MH Committee November Meeting Review

Ms. Hacker gave a brief update on the MH Committee Meeting activities this month.

6.02 ARS Committee November Meeting Review

Mr. Himm gave a brief update on the ARS Committee meeting activities this month.

**7. New Business**

7.01 **September Board Fiscal Report**

Mr. Rhodus shared the September Fiscal Report. The total funds collected were \$4,989,096, total administration expenditures were \$421,903, contract payments were \$2,335,997, with a current cash balance of \$21,596,104.

*Mr. Tucker motioned to approve the September Fiscal Report. Rev. Cummings seconded the motion. The vote carried the motion.*

#### 7.02 **Budget Revisions**

**Access Counseling** – Board requested increase of \$487,500 due to State Opiate Response Funding Year 2: MAT \$93,750, Housing \$112,500, and SW Collaborative Syringe Exchange \$281,250. The contract is not to exceed \$1,600,290. They did not pass their scorecard requirements.

**Butler Behavioral Health** – Agency requested budget revision increase of \$40,000 for Coordination & Support. The contract is not to exceed \$1,991,507.

**Community Behavioral Health** – Board requested budget revision increase of \$356,250 due to State Opiate Response Funding Year 2: Jail Services \$168,750, Housing \$112,500, Peer Support \$75,000. The contract is not to exceed \$4,443,583.

**Sojourner Recovery** – Board Requested revisions. Converting a State Women’s pass through grant to provider and reducing the contract by \$311,567. Reducing State Opiate Response YR 1 funding by \$73,035 for the reason of nonuse of funds. Increase of \$120,000 due to State Opiate Response YR 2 funding. Increase of \$45,900 due to State Recovery Housing Operating new funding. Contract not to exceed \$1,644,855.

*Ms. Hacker motioned to approve the Budget Revisions. Dr. Hunter seconded the motion. The vote carried the motion.*

#### 7.03 **Reasonable Accommodations Policy**

In compliance with the culture of quality, Jennifer Coats updated the Reasonable Accommodations policy.

*Mr. Himm motioned to approve the Reasonable Accommodations Policy. Mr. Swigonski seconded the motion. The vote carried the motion.*

#### 7.04 **Website Posting Policy**

In compliance with the culture of quality, Lauren Costello, the IT Lead for the Board, updated the Website posting policy.

*Mr. Tucker motioned to approve the Website Posting Policy. Ms. Hacker seconded the motion. The vote carried the motion.*

**7.05 Marketing Campaign Proposal**

Synergistic Designs, LLC has created a videography and marketing strategy proposal in the amount of \$25,000 with the key objectives being a series of awareness videos and providing a marketing strategy to the Butler County Mental Health & Addiction Recovery Services Board (BCMARSB).

*Mr. Himm motioned to approve the Marketing Campaign Proposal. Ms. McKinney seconded the motion. The vote carried the motion.*

**7.06 Brightview Agreement**

Brightview is an extended care facility that provides treatment resources and connects Butler County residents who have a history of opiate use disorder to the appropriate level of treatment. The agreement is in the amount \$10,000 until November 30, 2020.

*Ms. Deis-Gleeson motioned to approve the Brightview Agreement. Ms. Hacker seconded the motion. Mr. Tucker abstained from the vote. The vote carried the motion.*

**7.07 SW Collaborative MOU**

The Southwest Collaborative Memorandum of Understanding is the allocation of unspent carryover funds from 2019 for Crisis Stabilization Center and Withdrawal Management Center in the amount \$340,000. It will be distributed between Butler, Brown, Clermont, Preble, Warren and Clinton County Boards.

*Mr. Tucker motioned to approve the Southwest Collaborative Memorandum of Understanding. Ms. Hacker seconded the motion. The vote carried the motion.*

**7.08 Health Officer Approval**

Per ORC 5122.01 and 5122.10, the Board offered the Health Officer training in November, which outlines the duties of a health officer in the State of Ohio. The Board must approve the list of health officer candidates that have successfully completed the training in order to provide crisis “holds” in Butler County.

*Ms. Swigonski motioned to approve the Health Officer Approval. Rev. Cummings seconded the motion. The vote carried the motion.*

**7.9 Internal Scorecard**

The Board’s internal scorecard was created by Tiffany Lombardo and managed by Joanna Lowry and Ellen Harvey was presented to the Board for information only. It was developed to meet our Board strategic plan and to meet our Culture of Quality (COQ) standards.

**7.10 CBH Program Narrative**

The program narratives are a part of the agency contracts. Community Behavioral Health requested to change and update their outcome measures for their Peer Support services program narrative. They have had some staffing changes. The person who wrote the original program narrative is no longer at the agency. They were tracking different outcomes than originally had been presented to the Board.

*Ms. Deis-Gleeson motioned to approve the CBH Program Narrative. Ms. McKinney seconded the motion. The vote carried the motion.*

**7.11 Board Self-Assessment (For Information Only)**

Mr. Swigonski presented and reviewed the Board Self-Assessment results.

**7.12 State Hospital Report**

In the last three years the state of Ohio has awarded Butler County on average 6 civil beds and 12 forensic beds per day at the state hospital. In the month of October the average was 2 civil beds and 14 forensic beds. Year to date was 1.8 civil beds and 14 forensic beds.

**7.13 Vouchers and Payments Made by Direct Deduction**

Mr. Rhodus discussed the current voucher approvals and direct deductions.

*Mr. Tucker motioned to approve the Vouchers and Payments Made by Direct Deduction. Mr. Himm seconded the motion. The vote carried the motion.*

**8. Guest and Board Comments**

**8.01 Guest/Board Comments**

The Butler County Task Force meeting is on November 21st at 3:00 p.m. at Butler Tech LeSourdsville Campus. Jenny Bailer will be presenting.

The Recovery Housing meeting is on November 21st at Fairfield Community Art Center at 7:00 p.m.

**9. Adjournment**

The next board meeting will be on Wednesday, January 22<sup>nd</sup> at 6:00 p.m.