



**Board Meeting Minutes
Wednesday, October 20th, 2021
Board Meeting**

The Butler County Mental Health and Addiction Recovery Services Board held its Board meeting on Wednesday, October 20th, 2021 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio and via Webex.

1. Call to Order

1.01 Board President Patricia Deis-Gleeson, BSN called the meeting to order.

Upon the call of the roll the following Board members were present: Pastor Michael Bailey; President Patricia Deis-Gleeson, BSN; Dr. Theodore Hunter; Wayne Mays; Tara D'Epifanio; Lonnie Tucker, CHE, CSW; Father Michael Pucke; Christine Hacker, MSN, MH (via Webex); Mathew Himm; Kim McKinney, BSN, RN; Rev. Suzanne LeVesconte; Rev. Gary Smith; David Swigonski; Richard Bement; Rev. Vanessa Cummings, CAPP; Kelsey Wargo, LPCC-S, CCTP-II; and John Silvani, RN, CARN, CAS, LCDC-II.

Recognition of Guests via Webex:

Deanna Proctor, Access Counseling
Carolyn Winslow, Big Brothers Big Sisters
Erin Day, Community Behavioral Health
Lori Higgins, Envision
Joyce Kachelries, LifeSpan, Inc.
Julie Herrmann, NewPath
Jillane Holland, Transitional Living
Sheri Bartels, Transitional Living
Diane Ruther-Vierling, YWCA
Wendy Waters-Connell, YWCA
Heather Wind

1.02 Public Comments on the Agenda

When speaking, the audience was asked to take their mask off so the people joining via Webex could understand.

The executive committee takes very seriously the information gathered in the self-evaluations. If a Board member is leaving a comment, to please feel free to follow up with Scott Rasmus or Pat Deis-Gleeson via email or phone.

There will be a Board discussion session added to the board meeting agenda periodically at Board meetings until June 2022, to allow Board members to share thoughts and concerns.

2. Board Communication & Announcements

2.01 Executive Directors Report

A. COVID Update

Dr. Rasmus gave a COVID update, including his efforts towards reaching out to the legislature concerning petitioning for a hybrid model board meeting.

B. Hotline and Warmline Survey v 988 Line

To prepare for the new 988 number scheduled for July 2022, the area code will be added in order to dial a local seven digit exchange. The 988 will be the federal crisis line. There is concern for how it will be integrated and connected with the Butler County crisis line, mobile crisis team, Heroin Hopeine and other resources. The 988 line is targeting an 80% call answer rate and 50% text rate. The Butler County hotline currently answers 100% of calls. Butler County line also has licensed nurses and behavioral health professionals. There are concerns about certifications with the 988 line and about who the staff will be. The state will finalize their 988 transition plans in January for July 2022, although they are not near where they need to be. Dr. Rasmus is on the state task force group committee and will be able to voice these concerns.

C. Crisis Stabilization Unit Update

Dr. Rasmus has been following the process that was presented at the June board meeting. There are 8 focus groups: SUM (System Unification), judicial, hospital, clergy, NAMI/consumer, provider, law enforcement/fire department, and community. There have been two sets of meetings from the eight focus groups, for a total of 16 sets of minutes. They have all been posted on BoardDocs for review. From these eight focus groups, Dr. Rasmus now has participants for an advisory committee. The goal is to begin Advisory Group meetings the first week in November.

Troy Harper has done a qualitative analysis of the first eight meetings thus far. He will have all 16 meetings done by the November board meeting. He looked at themes in the minutes, identified what they were and color coded them in a list by most to least frequent.

Dr. Rasmus provided summaries of the following articles E - G:

E. Khandekar, A., & Cavale, S. (2021, October 13). *U.S. FDA gives marketing nod to an e-cigarette for the first time*. Reuters. Retrieved October 15, 2021, from <https://www.reuters.com/business/healthcare-pharmaceuticals/us-fda-authorizes-new-e-cigarette-products-2021-10-12/>.

- F. *Watch NBC nightly news with Lester Holt excerpt: DEA head sounds alarm on deadly counterfeit pills sold on social media - NBC.com* [Video]. (2021, September 27). NBC. <https://www.nbc.com/nbc-nightly-news/video/dea-head-sounds-alarm-on-deadly-counterfeit-pills-sold-on-social-media/133061967>
- G. Preidt, R., & Foster, R. (2021, October 14). *CDC Reports Record High 12-Month Drug Overdose Death Toll*. <https://www.usnews.com/news/health-news/articles/2021-10-14/cdc-reports-record-high-12-month-drug-overdose-death-toll>
- H. **Board Development Committee Meeting**
The Board Development Committee Meeting will be held on Wednesday, October 27th, 2021 at 5:30 p.m. in the BCMHARSB training room. There are five applicants. The chosen candidate will be on the November Board meeting agenda, which will then potentially go to the State for a recommendation.
- I. **North Fair Avenue Update**
The North Fair Avenue building is 25 years old. The boiler and AC unit needs to be replaced. The BCMHARS Board staff has received multiple quotes. The most pressing issue is the sewer pipe, leaving the facility compromised, being unable to fully use the function of the property. The residents are now dispersed into the Sojourner residential networks throughout the county. The only people on site are the food service staff. They provide meals for the Sojourner residential facilities. A Porta Potty had to be brought in since the property sewer pipe has been compromised. Dr. Rasmus asked the board for \$122,000 in Board support to address the issues, for a worst case scenario. The Board insurance has a \$2,500 deductible. All bids have been vetted concerning the boiler and AC units.
- In connection with the two office AC units, Four Seasons Environmental, Inc. was chosen for a total estimate in the amount of \$12,413.39. This was the lowest bid.
- Peck, Hannaford & Briggs Service Corporation's estimate to replace the existing boiler in the amount of \$52,500. They are a well-recognized vendor for the county and private a bid in middle of the cost range.
- Concerning the sewer pipe, the insurance adjuster will be issuing a report to determine what they will cover and pay for. Preliminarily it was stated that there was no liability. The Board staff will appeal the decision.
- J. **Board Member Retreat Update**
The Board retreat's agenda will include an ethics training portion and board discussion. The Board will also revisit Dr. Hunter's Survey Monkey questions.

- K. Miscellaneous
Rev. Cummings shared a YouTube video link concerning her message at the 2021 Out of the Darkness Suicide Prevention Walk.

3. Review of Committee Meetings

3.01 October – ARS Committee Meeting Review – Dr. Hunter

Dr. Hunter gave a brief update on the ARS Committee meeting activities this month.

3.02 October – MH Committee Meeting Review – Kim McKinney

Ms. McKinney gave a brief update on the MH Committee meeting activities this month.

4. New Business

4.01 Meeting Minutes

- A. September Executive Committee Meeting Minutes
- B. September Board Meeting Minutes
- C. October ARS Meeting Minutes
- D. October MH Meeting Minutes

Dr. Hunter motioned to approve the Executive Committee Meeting Minutes. Mr. Himm seconded the motion. The vote carried the motion.

Dr. Hunter motioned to approve the September Board Meeting Minutes. Father Pucke seconded the motion. The vote carried the motion.

Mr. Silvani motioned to approve the ARS Meeting Minutes. Mr. Swigonski seconded the motion. The vote carried the motion.

Mr. Himm motioned to approve the MH Meeting Minutes. Ms. McKinney seconded the motion. The vote carried the motion.

4.02 Focus Group Meeting Minutes

- A. 8/16/21 SUM CSU Meeting Minutes
- B. 8/21/21 Provider CSU Meeting Minutes
- C. 8/24/21 Hospital CSU Meeting Minutes
- D. 8/24/21 NAMI/BH CSU Meeting Minutes
- E. 8/25/21 Judicial CSU Meeting Minutes
- F. 8/26/21 Clergy CSU Meeting Minutes
- G. 8/27/21 Community CSU Meeting Minutes
- H. 9/15/21 NAMI Second CSU Meeting Minutes
- I. 9/16/21 Hospital Second CSU Meeting Minutes
- J. 9/20/21 Judicial Second CSU Meeting Minutes

- K. 9/21/21 SUM Second CSU Meeting Minutes
- L. 9/23/21 Clergy Second CSU Meeting Minutes
- M. 9/24/21 Law Enforcement and Fire Department Second CSU Meeting Minutes
- N. 9/27/21 Provider Second CSU Meeting Minutes
- O. 9/28/21 Community Second CSU Meeting Minutes

Dr. Rasmus has been following the process that was presented at the June board meeting. There are 8 focus groups: SUM (System Unification), judicial, hospital, clergy, NAMI/consumer, provider, law enforcement/fire department, and community. There have been two sets of meetings from the eight focus groups, for a total of 16 sets of minutes. From these eight focus groups, Dr. Rasmus now has participants for an advisory committee. The goal is to begin the first week in November.

Troy Harper has done a qualitative analysis of the first eight meetings thus far. He will have all 16 meetings done by the November board meeting. He looked at themes in the minutes, identified what they were and color coded them in a list by most frequent to least.

4.03 **Commissioners Holiday Observances**

On October 4th, 2021 the County Commissioners adopted Juneteenth day as a date of observance. Dr. Rasmus requested the Board to recognize Juneteenth day as a legal holiday.

Mr. Silvani motioned to approve Juneteenth Day. Mother Suzanne seconded the motion. The vote carried the motion.

4.04 **Financial Report**

The August Financial Report (16% through the fiscal year) shows that the Board has budgeted \$17,956,632 and has collected \$1,126,688 which is 6.27% of its revenue so far. Year To Date Administration costs are \$270,196 (15% of budget) with a budget of \$1,753,108. The Board has currently paid 10% of its budget. Current cash balance is \$18,664,787.

Mr. Tucker motioned to approve the Financial Report. Mr. Silvani seconded the motion. The vote carried the motion.

4.05 **Budget Revisions and Program Narratives**

Access Counseling – provider facilitated budget revision request to increase the second step program in the amount of \$5,000.

A provider facilitated budget revision request to increase Harm Reduction SOR funding by \$406,508 effective by 9/30/21 for a total of \$541,810.

A provider facilitated budget revision request to increase Housing Opportunities SOR funding by \$97,500 effective 9/30/21 for a total of \$167,038.

New contract amount not to exceed \$1,620,098, with program narratives.

Community Behavioral Health – provider facilitated budget revision request to increase Jail Program SOR funding by \$412,500 effective 9/30/21 for a total of \$565,500.

Provider facilitated budget revision request to increase group home funding by \$48,000 for a total of \$1,354,594.

Provider facilitated budget revision request for a change in billing COSSAP grant from invoice to GOSH claim 837.

New contract amount not to exceed \$3,852,675, with program narratives.

DeCoach Rehabilitation Centre – Provider facilitated budget revision request to increase Outreach Program SOR funding by \$60,000 effective 9/30/21 for a total of \$82,539.

New contract amount not to exceed \$121,539, with program narrative.

Envision Partnerships – Provider facilitated budget revision request to increase Stigma Reduction & Prevention Program SOR funding by \$75,000 effective 9/30/21 for a total of \$105,000.

New contract amount not to exceed \$968,324.

Sojourner Recovery Services – Provider facilitated budget revision request to increase Recovery Housing Program SOR funding by \$246,820 effective 9/30/21 for a total of \$345,548.

Provider facilitated budget revision request for new federal funds for the Mental Health Court Program – SAMI Court in the amount of \$18,750.

New contract amount not to exceed \$1,879,583.

Transitional Living – Provider facilitated budget revision request to increase the PATH homeless program by \$12,000 for a total of \$135,541.

New contract amount not to exceed \$2,016,446.

Pastor Bailey motioned to approve the Budget Revisions and Program Narratives. Mr. Tucker seconded the motion. The vote carried the motion.

4.06 **Calendar Year Budget**

Dr. Rasmus and Mr. Rhodus discussed the calendar year budget from January 2022 – December 2022.

Mr. Bement motioned to approve the Calendar Year Budget. Mr. Tucker seconded the motion. The vote carried the motion.

4.07 **Revised Jan Pro Contract**

The FY22 Jan Pro Contract was approved at the September Board meeting. Page 7 was missing so it was added for the Board to re-approve.

Mr. Himm motioned to approve the Revised Jan Pro Contract. Rev. Smith seconded the motion. The vote carried the motion.

4.08 **MRSS Agreement**

The MRSS (Mobile Response and Stabilization Services) Agreement in the amount of \$36,000 is for reimbursement of expenses incurred in the provision of services, including peer support from October 1, 2021 through December 31, 2021.

Mr. Silvani motioned to approve the MRSS Agreement. Kim seconded the motion. The vote carried the motion.

4.09 **TLC Lease Amendment**

The original TLC Lease was signed in August of 2020. A Lease Amendment was signed in December of 2020 correcting the TLC address. The Amendment to the Lease Contract signed in April of 2020 changed the effective dates from April 30, 2020 through October 31, 2021. A new amendment to the lease agreement has been made to state the effective dates are now November 1, 2021 through June 30, 2022. It is important to note this is a three way agreement between the county commissioners and the BCMHARSB and then between the BCMHARSB and TLC. This amendment aligns the end dates on all of these agreements.

Mr. Swigonksi motioned to approve the TLC Lease Amendment. Rev. Cummings seconded the motion. The vote carried the motion.

4.10 **Board Internal / External Scorecard (For Informational Only)**

Dr. Rasmus reviewed the BCMHARB internal and external Scorecard procedures.

4.11 **Board Self-Evaluation Review**

David Swigonski reviewed the September Survey Monkey Board Self-Assessment results. 11 out of the 17 board members answered the Survey Monkey. The goal is to have all Board members answer the survey at each Board meeting. The BCMHARS new Vista worker, Troy Harper, created an excel spreadsheet to do running averages for each

of the items/questions on the survey as well as indicating differences in current survey scores from cumulative totals for each of the questions in the survey.

4.12 **State Hospital Report**

Mr. Fourman reviewed the September State Hospital Report. There have been 2 civil beds and 16 forensic beds budgeted for FY22. For the month of September, there were 17 forensic beds and 3 civil beds used.

5.18 **Vouchers and Payments Made by Direct Deduction**

Mr. Rhodus discussed the current voucher approvals and direct deductions.

Mr. Tucker motioned to approve the Vouchers and Payments Made by Direct Deduction. Mr. Silvani seconded the motion. The vote carried the motion.

8. Guest and Board Comments

8.01 **Guest/Board Comments**

Erin Day of Community Behavioral Health mentioned that the Board members were welcome to tour CBH's facilities.

9. Adjournment

The next board meeting will be on Wednesday, November 17th at 6:00 p.m.