



**Butler County  
Mental Health & Addiction  
Recovery Services Board**

**Board Meeting Minutes  
Wednesday, January 26th, 2021  
Board Meeting**

The Butler County Mental Health and Addiction Recovery Services Board held its Board meeting on Wednesday, January 26th, 2021 at 6:00 p.m. at the Board office located at 5963 Boymel Drive in Fairfield, Ohio and via Webex.

**1. Call to Order**

1.01 Board President Patricia Deis-Gleeson, BSN called the meeting to order.

Upon the call of the roll the following Board members were present: President Patricia Deis-Gleeson, BSN; Dr. Theodore Hunter; Wayne Mays; Tara D'Epifanio; Lonnie Tucker, CHE, CSW; Father Michael Pucke; Mathew Himm; Kim McKinney, BSN, RN; Rev. Suzanne LeVesconte; Rev. Gary Smith; Richard Bement; Kelsey Wargo, LPCC-S, CCTP-II, and John Silvani, RN, CARN, CAS, LCDC-II

**Recognition of Guests via Webex:**

Deanna Proctor, Access Counseling  
Brandy Slavens, Access Counseling  
Carolyn Winslow, Big Brothers Big Sisters  
Pam Mortenson, Catholic Charities  
Erin Day, Community Behavioral Health  
Lori Higgins, Envision  
Joyce Kachelries, LifeSpan, Inc.  
Julie Herrmann, NewPath  
Rachel Costello, Sojourner  
Jillane Holland, Transitional Living  
Wendy Waters-Connell, YWCA  
Jacqueline Jackson, YWCA  
Judge John M. Holcomb, Butler County Probate Court

**2. Swearing in of Board Member**

2.01 **Deborah Robertson**

Deborah Robertson was sworn into office by Judge John M. Holcomb.

### **3. Board Communication & Announcements**

#### **3.01 Executive Directors Report**

- A. COVID Update – Status & Cancellation of Legislative Day – Moved from January 25 to March 29, 2022  
Dr. Rasmus gave a COVID update, including that there was going to be a Legislative day on January 25<sup>th</sup> but due to the rise in COVID cases, the date has been moved to March 29<sup>th</sup>, 2022.
- B. Board Association Update – OACBHA updating ORC340 & Latest on the status of virtual meeting and board membership with the legislature and state law. At the current time, the Board will still need to meet in person. Additionally, the Board Association has been working on updating the ORC340.
- C. ODMHAS (Ohio Department of Mental Health and Addiction Services) Update  
Dr. Rasmus gave an update concerning the Ohio Department of Mental Health and Addiction Services (ODMHAS), which included a focus on the crisis program, the 988 crisis line, and test kits.
- D. Local County Updates – New Levy, Non-CSU & CSU funding, Meeting with Commissioners  
Two key models have been presented concerning the CSU (Crisis Stabilization Unit), an Oregon & Arizona model. Support for the CSU long term will need levy funding. The BCMHARSB is slated for a new levy in the fall of 2023, including additional funds for the CSU.
- E. Sequential Intercept Mapping – December 2 & 3, 2021 at BCMHARSB  
The updated SIM (Sequential Intercept Mapping) was at the Board office on December 2<sup>nd</sup> and 3<sup>rd</sup>. It was a diverse group of participants. A draft report has been received. The final report should be issued by the February board meeting.
- F. Board Training will be on January 27, 2022 from 5:30 – 6:30 p.m. via Webex. Christina Shaynak-Diaz, Esq. will be presenting on ethics.

Dr. Rasmus provided summaries of the following article G - H:

- G. Study: Fruits, Veggies tied to better mental well-being in Kids. (2021, September 28). Retrieved January 14, 2022, from <https://www.newsmax.com/health/health-news/kids-teens-mental-health-fruits/2021/09/28/id/1038218/>
- H. Jones, L. (2022, January 12). Restaurants say they're closing because landlord won't Fix Heat, Air Conditioning. Retrieved, January 24, 2022, from <https://local12.com/news/local/restaurant-says-it-closed-because-landlord-wont-fix-heat-cincinnati-fairfield-ohio-kentucky-indiana-local-12-wkrc>

- I. February Preview – Review of Provider Requests for New Money in FY22  
In December, the Board received \$470,000 in request for new money. \$420,000 was for residential, and \$50,000 was for transitional youth funds. They will be coming to the February board meeting.
- J. Culture of Quality July 18th and 19th  
The Board has its own quality control certification process. The Board Association audits and self certifies Boards. The original 3 year certification was postponed in 2020 and 2021 due to COVID. It has been scheduled for July 18<sup>th</sup> and 19<sup>th</sup>.
- K. Remembering Christine Hacker <https://www.avancefuneralhome.com/obituary/Christine-Hacker>
- L. Current Open Position (County Commissioner Position)  
There is a current open position on the Governing Board. It is a county position. The Board is first investigating a psychiatrist applicant before advertising for this position.
- M. Miscellaneous

#### **4. Review of Committee Meetings**

- 4.01 **January – ARS Committee Meeting Review – Mat Himm**  
Mat Himm gave a brief update on the ARS Committee meeting activities this month.
- 4.02 **January – MH Committee Meeting Review – Kim McKinney**  
Ms. McKinney gave a brief update on the MH Committee meeting activities this month.

#### **5. New Business**

##### **5.01 Meeting Minutes**

- A. November Board Meeting Minutes
- B. November Executive Committee Meeting minutes
- C. December Advisory Committee Meeting Minutes
- D. January ARS Meeting minutes
- E. January MH Meeting Minutes
- F. January Advisory Committee Meeting Minutes

*Mr. Himm motioned to approve the Meeting Minutes. Dr. Hunter seconded the motion. The vote carried the motion.*

## 5.02 **Financial Report**

The November Financial Report (41% through the fiscal year) shows that the Board has budgeted \$17,956,632 and has collected \$3,341,289 which is 18.61% of its revenue so far. Year To Date Administration costs are \$661,824 with a budget of \$1,753,108 that is 38%. The Board has currently paid 35% of its budget. Current cash balance is \$20,810,223.

*Father Pucke motioned to approve the Financial Report. Mr. Mays seconded the motion. The vote carried the motion.*

## 5.03 **FY21 Provider Audit Recap**

Per the BCMHARS Board and Ohio Revised Code, there is a required final annual audit of the providers. All of the providers met the requirements except Beckett Springs. Beckett Springs received an exemption / waiver from the Ohio Mental Health and Addiction Services Department.

*Mr. Tucker motioned to approve the Provider Audit Recap. Mr. Silvani seconded the motion. The vote carried the motion.*

## 5.04 **County Audit**

The Independent Auditor's Report of Butler County for the audit period of January 1, 2020 through December 30, 2020 has been reviewed and has been accepted by the Auditor of the State.

*Mr. Himm motioned to approve the County Audit. Mr. Tucker seconded the motion. The vote carried the motion.*

## 5.05 **Budget Revisions and Program Narratives**

**Access Counseling Services, LLC** – provider facilitated budget revision to reallocate \$20,000 from General Services SUD to Counseling & Therapy JDC Program. No change in contract amount.

**Community Behavioral Health** – provider facilitated budget revision request to reallocate \$6,000 from Housing & Related SOR funding to Coordination & Support SOR funding. No change in contract amount.

**Transitional Living** – provider facilitated budget revision request to reallocate \$2,000 from Medical & Related to Assessment. No change in contract amount.

*Mr. Silvani motioned to approve the Budget Revisions. Dr. Hunter seconded the motion. The vote carried the motion.*

5.06 **Federal Grants Update**

The Miami University Agreement has been amended. The name on the agreement has been changed from Miami University of Ohio to Miami University.

The Miami University sub-award agreement had to be amended. The box that says, “total amount of funds obligated to date” needed to be corrected.

DeCoach is a sub recipient of the Federal Grant award received by the Board through the US Department of Health and Human Services Health Resources and Services Administration – Rural Communities Opioid Response – Implementation. The purpose of this agreement is to facilitate payment for peer support services as supplied by DeCoach at McCullough-Hyde Memorial Hospital TriHealth. The term of this agreement shall be from February 1, 2022 through August 31, 2022. Total compensation under this agreement will not exceed the sum of \$50,000.

*Mr. Himm motioned to approve the Federal Grants Update. Ms. McKinney seconded the motion. The vote carried the motion.*

5.07 **Correspondence**

Darcy Lichnerowicz will become the CEO of Beckett Springs on February 2, 2022. Kim Guy will be the interim CEO until that time.

Butler Behavioral Health has closed the Oxford office due to staff recruitment challenges. All Butler Behavioral clients that were utilizing the Oxford office have been transferred and are receiving care at the Hamilton or Middletown offices.

5.08 **Director of Finance & Administrative Services Job Description**

The Director of Finance and Administrative Services Job Description has been updated. Dr. Rasmus requested that the Board endorse the changes.

*Mother Suzanne motioned to approve the job description. Mr. Himm seconded the motion. The vote carried the motion.*

5.09 **North Fair Avenue Update**

Dr. Rasmus presented on the status of the boiler and sewer pipe repairs, as well as mentioned the grease trap line repairs needed. He shared the costs of needing a temporary boiler until the permanent boiler arrives, the sewer pipe work so far and the additional repairs of the kitchen sewer line and grease trap line.

*Mr. Bement motioned to approve the addition \$43,000 in costs for the Boiler System at North Fair Avenue. Mother Suzanne seconded the motion. The vote carried the motion.*

*Father Pucke motioned to approve the additional \$88,000 in costs for the plumbing and floor at North Fair Avenue. Mr. Himm seconded the motion. The vote carried the motion.*

*Mr. Tucker motioned to approve the \$55,000 in costs to support the replacement of the grease trap lines at North Fair Avenue. Mr. Silvani seconded the motion. The vote carried the motion.*

**5.10 GOSH Amendment**

The limited CPT codes being used in the GOSH system require a usage license from the AMA (American Medical Association). To address the CPT code usage issues, Mike Geisler, President of Geisler Services, LLC, contacted the AMA. A CPT Distribution license is now in place. The current GOSH license agreement only covers the use of the GOSH software. A CPT Code Amendment has been added to the Board's GOSH user license. It includes the AMA end user Agreement terms.

*Mr. Mays motioned to approve the GOSH Amendment. Mr. Himm seconded the motion. The vote carried the motion.*

**5.11 CORSA Participation Agreement**

The CORSA (County Risk Sharing Authority, Inc.), an Ohio corporation not for profit 2021 Participation Agreement is to provide a joint self-insurance pool and to assist members, including the non-voting member, to prevent and reduce losses and injuries to non-voting member property, and persons and property which might result in claims being made against members of CORSA, including the Non-Voting Member, or their employees or officers.

*Mr. Tucker motioned to approve the CORSA Participation Agreement. Dr. Hunter seconded the motion. The vote carried the motion.*

**5.12 State Hospital Report**

Mr. Fourman reviewed the December State Hospital Report. There have been 4 civil beds and 12 forensic beds budgeted. For the month of December, there were 15 forensic beds and 2 civil beds used.

**5.13 Board Self-Evaluation Review**

Scott Rasmus reviewed the November Survey Monkey Board Self-Assessment results. 10 out of the 17 board members answered the Survey Monkey. He discussed the responses to a survey question or two and the need to update the survey question set again in the future.

5.14 **Vouchers and Payments Made by Direct Deduction**

Mr. Rhodus discussed the current voucher approvals and direct deductions.

*Mr. Himm motioned to approve the Vouchers and Payments Made by Direct Deduction. Rev. Smith seconded the motion. The vote carried the motion.*

**8. Guest and Board Comments**

8.01 **Guest/Board Comments**

**9. Adjournment**

The next board meeting will be on Wednesday, February 16th at 6:00 p.m.