



**Butler County
Mental Health & Addiction
Recovery Services Board**

**Board Meeting
January 18, 2017**

The Butler County Mental and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, January 18, 2017, at 6:00 PM at the Board offices located at 5963 Boymel Drive in Fairfield, Ohio.

Board President Barbara Desmond called the meeting to order.

Upon the call of the roll the following Board members were present: Laura Amriott, Pat Deis-Gleeson, Barbara Desmond, Christine Hacker, Benjamin Heroux, Dr. Theodore Hunter, Patricia Irwin, Wayne Mays, Dr. Cricket Meehan, Marianne Niese, Rev. Gary Smith, Deborah Stanton, David Swigonski, Lonnie Tucker and Dr. Ken Willman

Staff members present at the meeting were: Scott Fourman, MS, LPCC-S; Cassandra Kiesey, Esq.; Julie Payton, LISW-S, LICDC-CS, OCPSII; Marion Rhodus, MPA; Scott Rasmus, PhD, LPCC-S, IMFT; Nikki Sandor

Recognition of Guest

Guests present at the meeting were: Deanna Proctor, Chief Executive Officer for Access Counseling Services; Laura Sheehan, Vice President for Community Behavioral Health; Sheri Bartels, Interim CEO and Chief Administrative Officer for Transitional Living, Inc.; Carolyn Winslow, CEO for Big Brothers Big Sisters; Julie Himm, Consumer; Mike Himm, Consumer; Joyce Kachelries, COO for LifeSpan; Carrie Parsell, Clinical Director for St. Joseph Orphanage; Randy Allman, CEO for Butler Behavioral Health Services; Christa Carnahan, Interim Executive Director for YWCA; Lori Higgins, President of Envision Partnerships; Alyssa Louagie, Associate Director for NAMI; Lauren Marsh, Director of Butler County Coalition; Kate Rousmaniere, Mayor of Oxford, Ohio; Steve Cahill, Community Behavioral Health; Scott Gehring, CEO of Sojourner; Lynn Harris, Clinical Director of Adult Services for Access Counseling Services; Ann Bobonick, Professor at Miami University; Charlotte Ramsey, Consumer and Suanne Lozano

Agenda Review

-No changes

Public Comments: Agenda

-No comments

1. OATH OF OFFICE FOR NEW BOARD MEMBERS

Mathew Himm and Kim McKinney were both sworn into office by Cassandra Kiesey

2. ENVISION PARTNERSHIPS PRESENTATION

Lori Higgins, President of Envision Partnerships, provided an overview of what programs and services Envision Partnerships provides for the residents of Butler County.

3. COMMUNICATIONS/ANNOUNCEMENTS**A. Board Correspondence**

- a. TLC and Sojourner merged on January 1, 2017. TLC and Sojourner are now under the umbrella of the Community Health Alliance. Scott Gehring is the CEO of Community Health Alliance, Kathy Becker has retired so Sheri Bartels is the Clinical Director for TLC and Sherrie Kleinholtz is the Clinical Director of Sojourner. Dr. Rasmus will be meeting with the Community Health Alliance Board President and Scott Gehring on a regular monthly basis to monitor the merger and discuss any issues.

- b. **YWCA** – Christa Carnahan is the Interim Director.

B. Board President Report

Ms. Desmond, Board President, provided an overview of what the Board and Board staff have accomplished in the last year. See page 6 and 7 for a full report.

C. Executive Directors Report

Dr. Rasmus presented an Executive Director report and provided an overview of the following topics:

- a. Developing a Better Understanding: Community Violence and Mental Illness
- b. Overview of the article: *How Social Isolation is Killing Us*
- c. Overview of the article: *Community Bands Together, Oxford Gets New Mental Health Center*
- d. Provider Health Metrics – Metrics have been reviewed for each one of our providers and are being reviewed with the providers and their boards.
- e. BH Redesign – The manual is due to be finalized in February or March. 24 hours of Certified Coder training instructed by Butler Tech will begin February 21st.
- f. Peer Support Training – 18 people plan to complete the peer support training. They will take an exam following the training sessions in order to be certified. A supervisor's peer support training will need to take place in order for peer supporter to bill for this new service. Once that has been completed funds will need to be identified to be used for subsidy dollars until Medicaid kicks in on July 1, 2017.
- g. Oxford Counseling Center Open House – Tuesday, February 7th
- h. Legislative Day – Annual OACBHA meeting took place on Tuesday, January 31st and meetings with legislatures occurred afterwards.

4. MINUTES**November Board Meeting Minutes and Executive Committee Meeting Minutes and January ARS and MH Committee Meeting Minutes**

Ms. Deis-Gleeson motioned to approve the November Board Meeting Minutes, November Executive Committee Meeting Minutes and the January ARS and MH Committee Meeting Minutes. Dr. Hunter seconded the motion. The vote carried the motion.

5. ADDICTION RECOVERY SERVICES COMMITTEE

Dr. Willman provided an overview of the January Addiction Recovery Committee meeting that was held on January 10, 2017. See these minutes for more detail.

6. MENTAL HEALTH COMMITTEE

Mr. Mays provided an overview of the January Mental Health Committee meeting that was held on January 11, 2017. See these minutes for more detail.

7. NEW BUSINESS

A. Board Training

There will be two opportunities for Board members to attend the required annual Board training. The trainings will take place on February 23rd from 6:00-7:30 pm with Dr. Shawn Ryan and March 23rd from 4:00–5:30 pm with Dr. Jeffrey Goldsmith.

B. Board Terms

Six Board members have terms coming to an end on June 30, 2017. Those Board members will need to decide if they want to continue and if so they will need to fill out a new application to be submitted to the state or county commissioners.

C. Financial Reports

Mr. Rhodus provided an overview of the September financial reports which showed that with 25% of the fiscal year expired we have received 35% in revenues and have used 25% of board administration funds. The October financial report shows that with 33% of the fiscal year expired we have received 39% in revenues and have used 31% of board administration funds.

Ms. Amiott motioned to approve the September and October Financial Reports. Ms. Stanton seconded the motion. The vote carried the motion.

D. Audit Summary

The Audit Summary for Butler Behavioral Health Services indicated a “qualified” or “modified” audit result. In this case, a Board resolution is needed to approve the exception to Generally Accepted Accounting Principles (GAAP) for this audit.

Ms. Stanton motioned to approve the Audit Summary for Butler Behavioral Health Services. Ms. Hacker seconded the motion and Mr. Tucker abstained. The vote carried the motion.

E. Yellow Sheet and Budget Revisions

Ms. Payton provided an overview of the proposed increase in allocations for Access Counseling Services in the amount of \$10,000 for non-Medicaid intensive outpatient treatment services and \$40,000 for adolescent treatment services. Another proposed increase in allocations in the amount of \$20,000 for Envision Partnerships is for Drug Free Workplace services. The final proposed increase in allocations in the amount of \$40,688 is for Community Behavioral Health for an all-day treatment program at the jail for services and \$314,000 for Addiction Treatment Program (ATP) for drug court clients.

Mr. Swigonski motioned to approve the increased allocations and budget revisions in the amount of \$10,000 and \$40,000 for Access Counseling, \$20,000 for Envision Partnerships and \$40,688 and \$314,000 for Community Behavioral Health. Mr. Tucker seconded the motion. The vote carried the motion.

F. Consumer Rights and Grievance Procedure

The Consumer Rights and Grievance Procedure has been updated with a change in a few definitions, the general protocol and a few spelling corrections.

Mr. Heroux motioned to approve the Consumer Rights and Grievance Procedure. Ms. Stanton seconded the motion. The vote carried the motion.

G. Drug Free Workplace and Alcohol and Drug Abuse Policy

There has been a modification to include a zero tolerance for illicit drug use in the workplace, including the recreational use of marijuana, as well as the use of prescribed medical marijuana and the appropriate use of medical marijuana when such use impairs the employee's ability to effectively and safely perform his/her job responsibilities, or when medical marijuana is abused in a manner contrary to the prescription, or to applicable law.

Mr. Himm motioned to approve the modification in the Drug Free Workplace and Alcohol and Drug Abuse Policy section of the personnel policy manual. Ms. Hacker seconded the motion. The vote carried the motion.

H. Christina Shaynak-Diaz Contract

The Christina Shaynak-Diaz contract is for specifically for consultation on HIPAA, Medicaid and Third Party Insurance matters as well as Board trainings to support education in these areas. The total sum of this contract is not to exceed \$2,000.

Ms. Amriott motioned to approve the Christina Shaynak-Diaz contract up to \$2,000. Mr. Tucker seconded the motion. The vote carried the motion.

I. CORSA/Fair Ave Repair Contract

The Board's N. Fair Ave. Facility Repair contract with Saurber Construction in the amount of \$12,015 was presented for approval of the Board to complete the facility repair work after leaks were fixed and mold was removed.

Mr. Tucker motioned to approve the Fair Ave Repair contract in the amount of \$12,015. Reverend Smith seconded the motion. The vote carried the motion.

J. Strategic Plan – IT Section

Mr. Mays provided an overview of the IT section of the strategic plan. He noted that 2.5 (36%) objectives have been completed and 4.5 (64%) objectives are ongoing. There were no "not started" objectives listed for this area of the strategic plan.

K. Evaluation of November Board Meeting

Dr. Willman provided an overview of the November Board meeting evaluation. The average score was 1.3. He indicated that the average scores are very good and many positive comments were made but there is still room for improvement.

L. State Hospital Report

Mr. Fourman reviewed the November and December State Hospital report and noted that there were 7 civil beds and 13 forensic beds used by Butler County residents for the month of November and 6 civil beds and 15 forensic beds used by Butler County residents for the month of December.

M. Vouchers and Payments Made by Direct Deduction

Listed were all of the Voucher Approvals and Direct Deductions for the months of November and December.

Ms. Amriott motioned to approve the Vouchers and Payments made by Direct Deduction in the months of November and December. Ms. Hacker seconded the motion. The vote carried the motion.

3. GUEST/BOARD COMMENTS

4. ADJOURNMENT