



**Butler County
Mental Health & Addiction
Recovery Services Board**

Board Meeting Minutes
January 17, 2018

The Butler County Mental Health and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, January 17, 2018 at 6:00 PM at the Board office located at 5963 Boymel Drive in Fairfield, Ohio.

Board President Barbara Desmond called the meeting to order.

Upon the call of the roll the following Board members were present: Pat Deis-Gleeson, Barbara Desmond, Chris Hacker, Benjamin Heroux, Mat Himm, Dr. Theodore Hunter, Pat Irwin, Wayne Mays, Kim McKinney, Marianne Niese, Father Michael Pucke, Reverend Gary Smith, Dave Swigonski, Lonnie Tucker and Ken Willman

Staff members present at the meeting were: Scott Fourman, LPCC-S; Cassie Kiesey, Esq.; Julie Payton, LISW-S, LICDC-CS, OCPSII; Scott Rasmus, PhD, LPCC-S, IMFT; Marion Rhodus, MPA and Nikki Sandor Tiffany Lombardo, MA, LISW-S, LICDC-CS

Recognition of Guest:

Kathy Becker, Access Counseling
Pauline Edwards, Access Counseling
Carolyn Winslow, Big Brothers Big Sisters
Laura Sheehan, Community Behavioral Health
Lori Higgins, Envision Partnerships
Bill Staler, LifeSpan
Berni Murray, NAMI
Karen Swedersky, St. Aloysius
Pam Shannon, St. Aloysius
Ryan Rice, St. Aloysius
Eric Cummins, St. Joseph Orphanage
Nikki Boberg, Talbert House
Sharon Bartels, Transitional Living

Agenda Review

- *No changes*

Public Comments: Agenda

- *No comments*

1. Board Communications & Announcements

a. Board President Message

Ms. Desmond, Board President, provided an overview of what the Board and Board staff have been up to the last couple of months. See page 5 for a full report.

b. Executive Director Report

- i. BH Redesign Update
- ii. Board Training
- iii. Records Disposal: Disposal of content in the Middletown storage unit
- iv. Multi-Lingual Survey
- v. Budget Amendments
- vi. 120 Day Memo Meeting – February 22nd at 2:00 PM
- vii. *Opioids Crisis Stuffing Ohio's Foster System*
Pulse Journal
- viii. *Year in Review: About-face on levy for addiction services*
Pulse Journal
- ix. *Effect of a Single Dose of Oral Opioid and Nonopioid Analgesics on Acute Extremity Pain in the Emergency Department*
JAMA

2. Consent Agenda

- a. November Board Meeting Minutes
- b. November Executive Committee Meeting Minutes
- c. November Board Member Evaluations

Ms. Deis-Gleeson motioned to approve the items in the consent agenda. Mr. Mays seconded the motion. The vote carried the motion.

3. Review of Committee Meetings

a. MH Committee

- i. November MH Minutes
- ii. Impact of County Prosecutor's Opinion on MH Levy
- iii. Access Counseling Budget Revision
- iv. Crisis Text Line Status
- v. Greater Miami Services Move from Fort Hamilton Hospital
- vi. Bi-Lingual Services Survey
- vii. Miscellaneous

b. ARS Committee

- i. November ARS Committee Meeting Minutes
- ii. County Prosecutor's Opinion & MH Levy
- iii. Opiate Business Plan Update
- iv. 21st Century Cures Funding Adjustments and other Allocations
- v. ODH Grants Submission
- vi. Community Opiate Epidemic Response Awards
- vii. Miscellaneous

4. New Business

a. October Financial Report

Mr. Rhodus provided an overview of the October financial reports. As of October the Board was 33% of the way through the fiscal year and 30% of Board dollars were spent with 38% of funds received.

Mr. Tucker motioned to approve the October Financial Reports. Mr. Tucker seconded the motion. The vote carried the motion.

b. January Budget Revisions and Updated Yellow Sheets

In order to ensure that all 21st Century Cures funds are spent by April 30,2018 some funds need to be reorganized as well as additional budget revisions are needed.

Ms. Deis-Gleeson motioned to approve the Budget Revisions and the Changes in the Yellow Sheet in the amount of \$419,211. Mr. Tucker seconded the motion. The vote carried the motion.

c. Provider's 2017 Audits

Mr. Rhodus reviewed the provider audit reporting summary explaining why several providers have yet to turn in their audits.

Mr. Swigonski motioned to approve the Provider's 2017 Audits. Mr. Willman seconded the motion. The vote carried the motion.

d. Quote for Shower Repairs at Fair Ave

Two quotes were submitted for shower repairs needed at the Board's Fair Avenue property. Kelley & Carpenter quoted \$35,800 and Progressive plumbing quoted \$39,850.

Mr. Tucker motioned to approve the shower repair quote from Kelley and Carpenter in the amount of \$35,800. Ms. Irwin seconded the motion. The vote carried the motion.

e. Preferred Fire Protection Contract

A three-year contract in the amount of \$260 a year from Preferred Fire Protection is for the inspection of the wet and dry system, testing of alarms and draining low point and provide owner with written report.

Mr. Tucker motioned to approve the Preferred Fire Protection contract in the amount of \$260 a year for three years. Ms. Hacker seconded the motion. The vote carried the motion.

f. 30 Day Bill Pay Policy

The 30 Day bill pay policy is to ensure that all bills are paid in a timely manner. The intention is to pay 90% of the accounts payable issues within 30 days after receiving the invoice and 100% within 60 days.

Mr. Himm motioned to approve the 30 Day Bill Pay Policy. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.

g. Change in Personnel Forms Policy

The change in personnel forms policy is to give authorization to the Executive Director to make necessary changes to the forms without having to bring them to the Board for approval.

Mr. Tucker motioned to approve the Change in Personnel Forms Policy. Reverend Gary Smith seconded the motion. The vote carried the motion.

h. Strategic Plan

The Strategic Plan is two years into its three-year plan. Currently 99.4% of our Strategic Plan objectives are either started or completed.

i. .7 mill Integrated MH and ARS Levy Resolution

The .7 mill levy is no longer necessary so the resolution needs to be rescinded.

Mr. Heroux motioned to approve the Rescinding of the .7 Mill Integrated Levy. Mr. Himm seconded the motion. The vote carried the motion.

j. Health Officer Training

Health Officer Training was held at the Board office on January 5, 2018.

Ms. Hacker motioned to approve the list of Health Officers. Mr. Himm seconded the motion. The vote carried the motion.

k. State Hospital Report

Mr. Fourman reviewed the November and December State Hospital report and pointed out that there were 6 civil beds and 9 forensic beds being used by Butler County residents in November and 5 civil beds and 9 forensic beds being used in December.

l. January MH & ARS Committee Meeting Minutes

Mr. Mays motioned to approve the January MH and ARS Committee Meeting Minutes. Ms. Deis-Gleeson seconded the motion. The voted carried the motion.

m. Vouchers and Payments Made by Direct Deduction

Listed were all the voucher approvals and direct deductions for the month of November and December.

Mr. Tucker motioned to approve the November and December Vouchers and Payments Made by Direct Deduction. Mr. Willman seconded the motion. The vote carried the motion.

5. Guest/Board Comments

6. Adjournment

President's Message

January 2018

2018 is here following a "short vacation." The following things have been created, worked on or accomplished while the MHARS Board was on vacation.

- Beckett Springs is increasing their number of beds from 72 to 96 to serve our clients.
- We are very close to adding the Text Messaging Hotline due to the efforts of Scott Fourman.
- Nikki Sandor created the Bi-lingual Survey and sent it to providers to find out if providers have bi-lingual staff and are meeting the needs of all clients in Butler County and will share the results later in this meeting.
- Mike Pucke joined our Board with a specific focus on meeting the needs of the Hispanic population. This is a major step forward.
- There have been some very positive changes in our funding to help address our Opiate Plan. The majority of our funding is more flexible thanks to the efforts of Dr. Rasmus, Cassie Kiesey, Marianne Nardinello and Judge Moser. Dr. Rasmus will address this.
- The Ohio Department of Health Grant Application was completed and submitted by Tiffany Lombardo. This is an excellent example of Board Staff's expertise and abilities.
- Ellen Harvey has been working on the Engaged 2.0 Grant focusing on prevention and treatment supports for children. This is a multi-county 4 to 5-year grant. Ellen is also the co-facilitator.
- Patti Quinn has been working on the GOSH Program to be able to support Behavioral Health Redesign. This includes support for agency billings, fee for service and Board funding. This is no simple task and Patti has the skills, expertise and patience to do this.
- Lauren Costello and Angie Creech have been involved in the back end or payment part of this. Thank you also.
- Marion Rhodus' expertise in a new 30-day billing timeline procedure will make sure that our providers, vendors, and staff expenses get paid in a timely fashion. Marion is a gift to the MHARS Board and I would like to once again thank him for all that he does.
- Julie Payton and Angie Creech have worked to manage the 21st Century Cures Grant. The allocations and budget revisions are evident at our meeting tonight. This will ensure that our Federal grant money gets spent to the best of our ability and that Butler County is recognized as addressing our county Opiate epidemic.
- Dawn Michaels has been with the Board since 9/25/17 and has been an instant asset. Service with a smile and a can do attitude are how she rolls.