



**Butler County  
Mental Health & Addiction  
Recovery Services Board**

**Board Meeting Minutes**  
April 18, 2018

The Butler County Mental Health and Addiction Recovery Services Board held its monthly Board meeting on Wednesday, April 18, 2018 at 6:00 PM at the Board office located at 5963 Boymel Drive in Fairfield, Ohio.

Board President Barbara Desmond called the meeting to order.

Upon the call of the roll the following Board members were present: Laura Amiott, Patricia Deis-Gleeson, Barbara Desmond, Chris Hacker, Benjamin Heroux, Mat Himm, Dr. Theodore Hunter, Pat Irwin, Kim McKinney, Dr. Cricket Meehan, Marianne Neise, Father Michael Pucke, Reverend Gary Smith, Dave Swigonski, Kenneth Willman; and arriving after the call of roll: Lonnie Tucker

Staff members present at the meeting were: Cassie Kiesey, Esq.; Julie Payton, LISW-S, LICDC-CS, OCPSII; Scott Rasmus, PhD, LPCC-S, IMFT; Scott Fourman, LPCC-S; Marion Rhodus, MPA and Tiffany Lombardo, MA, LISW-S, LICDC-CS

**Recognition of Guest:**

Deanna Proctor, Access Counseling  
Pauline Edwards, Access Counseling  
Carolyn Winslow, Big Brothers Big Sisters  
Dana McDonald, Community Behavioral Health  
Lori Higgins, Envision Partnerships  
Bill Staler, LifeSpan  
Pam Situancue, St. Aloysius  
Sharon Bartels, Transitional Living  
Christa Carnahan, YWCA  
Pam Mortensen, Catholic Charities  
Maria Laib, Sojourner Recovery Services  
Julie Himm, Consumer  
Richard Bement, Board Member Nominee  
Rubina Dosani, Board Member Nominee

**Agenda Review**

- *Add item 1 under New Business on Agenda*
- *Remove Board Development Minutes from Consent Agenda items*

**Public Comments: Agenda**

- *No comments*

- 1. Agency Presentation: LifeSpan presented by CEO William Staler**
- 2. Board Communications & Announcements**

**a. Board President Message**

Ms. Desmond, Board President, provided an overview of the second Board training from April 2<sup>nd</sup> and the Board Development Committee on April 2<sup>nd</sup>. See page 5 for a full report.

**b. Executive Director Report**

- i. BH Redesign & Managed Care Carve In Update
- ii. Vista/Americorps Worker Update
- iii. Statewide Week of Appreciation for Opiate Responders, April 9-16, 2018; NAMI & BCMHARSB Awards Dinner
- iv. New Recovery Oriented System of Care Survey
- v. *Payer Policy Behavior Towards Opioid Pharmacotherapy Treatment in Ohio Journal of Addiction Medicine*
- vi. Butler County Press Releases: Commitment to Fighting Blood Borne Pathogens & Highlighting “First Responder” for Week of Appreciation

**3. Consent Agenda**

- a. March Board Meeting Minutes
- b. March Executive Committee Meeting Minutes
- c. March Board Member Evaluations
- d. Flextime Work from Home Ad Hoc Committee Meeting Minutes
- e. April Mental Health Committee Meeting Minutes
- f. April ARS Committee Meeting Minutes

*Ms. Irwin motioned to approve the items in the consent agenda. Mr. Himm seconded the motion. The vote carried the motion.*

**4. Review of Committee Meetings**

**a. MH Committee**

- i. March MH Committee Meeting Minutes
- ii. Frank Hickman Contract
- iii. CBH Housing Repair Update
- iv. Jail Program update
- v. Greater Miami Services (GMS) Move Update
- vi. The Crisis Response Continuum Conference- Ohio Panel: After First Response- Scott Fourman Presenter
- vii. YWCA Update
- viii. Hotline/Textline Update
- ix. Board Fiscal Training 4/2/18 Debrief
- x. FY 2019 Annual Implementation Plan (AIP) were Due 3/15/18- Update
- xi. Transportation Survey Update
- xii. Next Meeting – May 8, 2018

**b. ARS Committee**

- i. March ARS Committee Meeting Minutes
- ii. 21<sup>st</sup> Century Cures FY 2018 Gap Funding/Allocations- Sojourner Residential Expansion
- iii. Bridge Update
- iv. BC Opiate Business Plan Update Status
- v. BC Community Awards Update

- vi. Statewide Week of Appreciation Update
- vii. Board Trainings- Medical Marijuana & Fiscal Training Debrief
- viii. Miscellaneous
- ix. Next Meeting: May 8, 2018

## 5. New Business

### a. Recognition of Ms. Marianne Niese

Dr. Rasmus & President Barbara Desmond presented a plaque to Ms. Niese in order to express gratitude and appreciation for her 4 years serving as a member of the Butler County Mental Health Board & Butler County Mental Health and Addiction Recovery Services Board over her tenure.

### b. New Board Member Appointees by the Butler County Commissioners

Dr. Rasmus & President Barbara Desmond introduced the two new board member nominees to the full Board. Mr. Richard Bement and Ms. Rubina Dosani introduced themselves and were presented to the Board.

*Mr. Swigonski motioned to approve the new Board Member nominees. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.*

### c. February Financial Report

Mr. Rhodus provided an overview of the February financial reports. As of February the Board was 67% of the way through the fiscal year with 61% of Board Administrative Budget dollars & 43% of Administrative and Provider dollars spent. 52% of funds were received to date in the fiscal year.

*Ms. Amiott motioned to approve the February Financial Reports. Ms. Hacker seconded the motion. The vote carried the motion.*

### d. April Budget Revisions and Updated Yellow Sheets

In order to support two months of 21st Century Cures programming due to the funding running on a May 1-April 30 fiscal year, additional funding needs to be allocated from the "Year 2" funding for the months of May and June which represents a sixth of the "Year 2" funding. Some funds need to be reorganized as well as additional budget revisions are necessary.

*Mr. Tucker motioned to approve the Budget Revisions and the Changes in the Yellow Sheet in the amount of \$136,479.83. Dr. Hunter seconded the motion. Ms. Hacker and Dr. Meehan abstained from the vote. The vote carried the motion.*

### e. Family Treatment Drug Court Grant Award

Ms. Payton reviewed the Family Treatment Drug Court Grant Award to continue the coordination and services funded through the 21<sup>st</sup> Century Cures funding for May and June 2018 in the amount of \$5,000.

*Mr. Swigonski motioned to approve the \$5,000 contract. Ms. Niese seconded the motion. Ms. Hacker and Dr. Meehan abstained from the vote. The vote carried the motion.*

**f. Modern Psychiatry & Wellness (MPW), LLC Contract**

Ms. Payton reviewed the new contract to support the MPW programs funded through the 21 century cures funding. Initially the Board rescinded the \$6,000 allocation for the Bridge Device which was later added to the new contract for the May-June 2018 period.

*Mr. Himm motioned to approve the new contract in the amount of \$20,300.50. Ms. Niese seconded the motion. The vote carried the motion.*

**g. FY 2019 Board Provider Contract**

Dr. Rasmus presented the final version of the Provider Contract for FY 2019. Dr. Rasmus reviewed changes from the prior year including a change in billing time and Board payment expectations.

*Ms. Amiott motioned to approve the FY 2019 Provider Contract. Ms. Hacker seconded the motion. The vote carried the motion.*

**h. Frank Hickman Contract**

An additional \$10,000 is needed to cover the cost of Frank Hickman's contract for legal services to the Board from this day forward. The contract is open ended until the funds are depleted.

*Ms. Hacker motioned to approve the additional \$10,000 for the contract. Ms. Deis-Gleeson seconded the motion. The vote carried the motion.*

**i. Personnel Policy Changes**

Dr. Rasmus presented suggested changes to the Board Personnel Policies Manual related to "Work Hours" and "Flex-time/Work from Home." Additionally, Dr. Rasmus requested Board approval for the purchase of three additional cell phones to support staff that work out of the office.

*Mr. Tucker motioned to approve the policy changes and an addition of 3 cell phones. Mr. Himm seconded the motion. The vote carried the motion.*

**j. State Hospital Report**

Mr. Fourman reviewed the March State Hospital report and pointed out that there were 2 Civil beds and 11 Forensic beds being used by Butler County residents in March. Both these numbers are significantly below the required Civil & Forensic Bed maximum targets for the fiscal year.

**k. Vouchers and Payments Made by Direct Deduction**

Listed were all the voucher approvals and direct deductions for the month of March.

*Mr. Tucker motioned to approve the March Vouchers and Payments Made by Direct Deduction. Ms. Niese seconded the motion. The vote carried the motion.*

**l. Board Development Committee Minutes Changes/Update**

A correction needs to be approved for the Board Development Meeting Minutes to include the nomination of Mr. Matt Himm and Ms. Patricia Deis-Gleeson for the seat of Vice President of the BCMHARSB for the upcoming year to commence July 2018.

## **6. Guest/Board Comments**

-No Comments

## **7. Adjournment**

### **President's Message**

**April 2018**

Our second Board Training took place 4/2 and was led by Dr. Rasmus and Marion Rhodus. They gave us a deeper, yet simple view of finance and how it affects the Board and the agencies. BCMHARS deals with many budgets, audits and manages to keep everything understandable and usable. Where were Scott and Marion when I needed tutoring in Math. Their presentation was helpful for both veteran and newer Board members.

The Board Development Committee met on 4/2 and selected two new Board Members who will be sworn in this fall. Rubina Dosani and Richard Bement. We are excited to have them join us and welcome their expertise on many levels.

Pat Deis-Gleeson and Matt Himm have reached out in regards to fill the Vice President position next year. The Board Development Committee has approved them. The VP vote will take place in June during our regularly scheduled meeting.

Marianne Niese is leaving her position on BCMHARS today after four years of dedication and commitment. Marianne's input especially in the ARS area will be greatly missed. Marianne is pursuing a PhD and between graduate school and teaching she is very busy. We do know that Marianne will continue to serve Butler County. Thank you, Marianne.

The NAMI/BCMHARS Appreciation and Awards Dinner was April 12<sup>th</sup>. Tiffany Lombardo will share the highlights. We thank Tiffany, Rhonda, and Alyssa for another successful event.